

Haslington Parish Council

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29th October 2024

To: **Members of Haslington Parish Council**

Dear Councillor

You are summoned to attend the **Ordinary Meeting of Haslington Parish Council** which will be held on **Monday 4th November 2024 at 7.00pm at Yoxall Village Hall, Crewe Road, Haslington CW1 5QU.**

Yours sincerely



Wayne Salisbury
Clerk and Responsible Financial Officer

Agenda

1. Welcome

2. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting

3. Declarations of Interest

To receive declarations of Members' interests. Members to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

4. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Council held on Monday 7th October 2024 and discuss any matters arising which are not specific items on this agenda.

5. Policing Matters

To receive a report from the local PCSO and policing team.

6. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 a.m. on the day of the meeting to ensure inclusion.

7. Cheshire East Borough Councillors' Reports

To receive a report from Cheshire East Councillors.

8. Authorisation of payments

To consider approval of payments (payment schedule to follow from The Clerk).

9. Clerks Report

To receive a report from the Clerk to the Council

10. Civility & Respect Pledge

To consider signing the Civility & Respect pledge which shows the Councils commitment to a positive culture.

11. External Audit

To receive an update on the Council's external audit for 2023-24 and to consider accepting the report and conclusion notice from the external auditor.

12. Budget Review

To review and approve expenditure against the budget for the 2nd quarter of the 2024-25 Council year.

13. Bank Reconciliation

To verify the bank reconciliation up to the 30th September 2024 (2nd Quarter)

14. Accounting Audit

To consider a report following a member audit of entries within the council's accounts for the 2nd quarter of the 2024-25 Council year.

15. Budget Setting Process

- a) To review the expenditure and income forecast for 2024-25.
- b) To consider any proposals from members for expenditure to be considered in preparation for the finance committee to resolve the 2025-26 Budget for recommendation and resolution at the December meeting of the Council.

16. Remembrance Service

To consider arrangements for the Remembrance Service to be held on 10th November.

17. Christmas Carols Service

To consider arrangements for the Christmas Carols Service.

18. 2025 Meeting Dates

To consider the dates of full council meetings for 2025

19. Exclusion of Press and Public

It is recommended that the Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the discussion of the next items (part 2 of the meeting) on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.