

Haslington Parish Council

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7th May 2024

To: **Members of Haslington Parish Council**

Dear Councillor

You are summoned to attend the **Annual Meeting of Haslington Parish Council** which will be held on **Monday 13th May 2024 at 7.30pm at Yoxall Village Hall, Crewe Road, Haslington CW1 5QU.**

Yours sincerely



Wayne Salisbury
Clerk and Responsible Financial Officer

Agenda

1. Election of Chair

To elect a Chair of the Parish Council for the ensuing year of 2024-25

2. Election of Vice Chair

To elect a Vice Chair of the Parish Council for the ensuing year of 2024-25

3. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting

4. Declarations of Interest

To receive declarations of Members' interests. Members to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

5. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Council held on Monday 8th April 2024 and discuss any matters arising which are not specific items on this agenda.

6. Policing Matters

To receive a report from the local PCSO and policing team.

7. Co-Option

To consider the co-option of declared individuals to fill vacant seats in the Haslington Village ward.

8. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 a.m. on the day of the meeting to ensure inclusion.

9. Cheshire East Borough Councillors' Reports

To receive a report from Cheshire East Councillors.

10. Finance Committee

To consider membership of the Parish Council Finance Committee. (5 seats)

11. Gutterscroft Management Committee

To consider membership of the Parish Council Gutterscroft Management Committee. (4 seats)

12. Planning Committee

To consider membership of the Parish Council Planning Committee. (5 seats)

13. Personnel Committee

To consider membership of the Parish Council Personnel Committee. (5 seats)

14. Neighbour Plan Steering Group (Committee)

To consider membership of the Parish Council Neighbourhood Plan Steering Group. (5 seats)

15. Events Committee

- a) To consider terms of reference for the formation of a Parish Council Events Committee
- b) To consider membership for the Parish Council Events Committee. (4 seats)

16. Jubilee Trees Working Group

- a) To consider the continued requirement for the Jubilee Trees Working Group
- b) To consider membership for the Parish Council Jubilee Trees Working Group

17. Asset Register Working Group

- a) To consider the continued requirement for the Asset Register Working Group
- b) To consider membership for the Parish Council Asset Registers Working Group

18. Environmental Working Group

- a) To consider the continued requirement for the Environmental Working Group
- b) To consider membership for the Parish Council Environmental Working Group

19. Yoxall Village Hall Trustee Appointment

To consider the appointment of a member of the Parish Council to be a trustee for Yoxall Village Hall. (Charitable Incorporated Organisation (CIO))

20. Support Services

- a) To approve the ongoing appointment of John Greenhall & Co for payroll services.
- b) To approve the ongoing appointment of JDH Business Services for internal audit services.
- c) To approve the ongoing appointment of Rhino Safety for health and safety services.
- d) To approve the ongoing appointment of Hall Smith Whittingham for legal services.
- e) To approve the ongoing appointment of Thomson Planning Partnership for neighbourhood planning services.

21. Authorisation of payments

To consider approval of payments (payment schedule to follow from The Clerk).

22. Clerks Report

To receive a report from the Clerk to the Council

23. Finance

- a) To consider the financial position of the council on 31st March 2024.
- b) To consider the finance committee's recommendation for the allocation of earmarked reserves for 2024-25.
- c) To consider the finance committee's recommendation for the annual list of approved payments for 2024-25.

24. Unmetered Energy Supply

To consider quotes for energy supply to Parish Council-owned street lighting.

25. External Audit

To receive an update on the Council's external audit for 2022-23 and to consider accepting the report and conclusion notice from the external auditor.

26. Gutterscroft Playing Field

- a) To consider quotes for the installation of fencing to create an enclosed play area at the Gutterscroft Playing Field.
- b) To consider quotes for required signage within the playing field.

27. Gutterscroft Centre

To consider quotes for required hygiene services in the Gutterscroft Centre.

28. Floriculture

- a) To consider the removal of specific floral planters and associated costs.
- b) To consider the purchase of new planters.

29. D-Day Commemoration Event

To receive an update on the D-Day Commemoration event due to take place on Thursday 6th June 2024.