

# Haslington Parish Council

## Minutes of Meeting held on Monday 8<sup>th</sup> April 2024

Meeting held at Yoxall Village Hall

**Attendance:** Cllrs. Samantha Green – Chair, Howard Blake, Mike Blakeman, Yvonne Bushill, Martin Deakin, Steve Edgar, Janet Griffith, Anthony Peake, Graham Sawyer, Andrew Stubbs, Mark Trigger, Rob Welch, Stephen Welch

**Apologies:** None

**Not in attendance:** None

**Also in attendance:** Wayne Salisbury - Clerk

**Public:** None

**Meeting started at 7:00 pm**

### 1. Welcome

The Chair opened the meeting and thanked all members for their attendance. The Chair informed members that Melissa Mews had resigned from the Council.

The Chair conveyed thanks to the Haslington Support Group who had recently donated an Easter egg to pupils at the Dingle Primary School and Haslington Primary Academy.

### 2. To receive apologies for absence

No apologies were received.

### 3. Declarations of Interest

Cllr Green declared an interest in Item 8 - Schedule of payments.

### 4. Minutes of the previous meeting

RESOLVED: that the minutes of the meeting held on the 4<sup>th</sup> March 2024 be approved as a correct record and signed by the Chair

### 5. Policing Matters

The PCSO was not in attendance and no report had been received.

It was noted that when the clerk sends the agenda to the PCSO the sergeant could also be copied in.

### 6. Public Participation.

No members of the public were in attendance.

Cllr Peake raised that the War Memorial needs to be cleaned 3 times per year and if this can be considered when setting future budgets.

### ***Motion without Notice***

RESOLVED: To change the order of business so that the Cheshire East Borough Councillors Report is heard after Authorisation of Payments.

## **7. Authorisation of Payments**

RESOLVED: The schedule of payments correctly states the invoices presented and that the following are authorised to be paid or accepted as paid (As detailed on page 141) £2822.59 to be paid, £1729.99 as paid under 5.5b, £9179.40 as paid under 5.5a.

## **8. Cheshire East Borough Councillors' Reports**

Cllr Edgar updated members on the following points on behalf of Cllr Heler who was not present.

- Drainage problem outside 326 Crewe Road Winterley which floods the road regularly due to a collapsed drain which will require the road to be dug up.
- The Bradley Hall Road bridge over the Haslington bypass has had two large chunks of concrete knocked out of it. This has been reported to highways and they are carrying out a safety inspection.
- The traveller site on Elton Lane Winterley has some unauthorised structures on it. This has been reported to planning enforcement who are looking into it.
- On 25th March, a wagon hit a lamp post on the junction of Crewe Road and Alsager Road, Winterley. The street lighting team have carried out a safety inspection and say that the light needs replacing. This has now been passed to the council's claims department to pursue a claim.
- Drainage and sewage problems on the Nursery Fields development Winterley. The pumping station had failed, and residents were having problems with sewage backing up in the system. The pumps have been repaired although at some point Hassall Road will need to be dug up to solve the problem. Cheshire East will not adopt the system until the issues are fully resolved.

## **9. Accounting Audit**

RESOLVED: that the audit of the entries (for quarter 4) completed by Cllr Trigger on the Council's accounting system is accepted. (As detailed on page 143)

Cllr Trigger commented that all the information entered onto the accounting system was to a high standard.

## **10. Budget Review**

RESOLVED: To accept and approve the budget review update for quarter 4. (As detailed on page 144)

## **11. Bank Reconciliation**

RESOLVED: To accept the Bank Reconciliation completed on 31<sup>st</sup> March 2024. (As detailed on page 145)

Cllr R Welch and Cllr Deakin confirmed that they had checked and verified the bank statements and the payments and receipts list.

## **12. Clerks Report**

The Clerk summarised their written report highlighting.

- Update on member vacancies and co-option process.
- New doors at the Gutterscroft Centre have been installed.
- The lighting required to be installed at the Gutterscroft has not yet been completed due to delays with the contractor.
- The defibrillator part funded by the defib grant has been received.
- The swift nesting boxes have been ordered and are due imminently. Several residents have decided not to host a box so there will be a few to re-allocate.
- The insurance claim for the bench which was damaged by a motorist has finally confirmed after much chasing that the payment for losses is due to be paid to the Council.
- 3 planning decisions received.
- Communication from residents received including an email concerning speeding and SID use in Oakhanger.

### **13. Gutterscroft Cleaning Tender**

RESOLVED: To award the tender as per the application for cleaning services at the Gutterscroft Centre to 911 Cleaning Services at the quoted rate of £16 p/h based on 3 hours for a weekly clean and 5 hours for a deep clean every 6 weeks.

### **14. External Audit**

DEFERRED: due to not receiving an update from the external auditor this item was deferred to a future meeting.

### **15. Energy Supply Quotes**

DEFERRED: due to not receiving quotes from the energy broker this item was deferred to a future meeting.

### **16. Road Naming**

RESOLVED: To submit a recommendation to Cheshire East Address Management that a new road be named in recognition of Dame Felicity Hyde, Lady Peake.

Cllr Blake advised members of several other distinguished individuals with connections to Haslington. It was noted that these will be considered when any further road naming recommendations are required.

### **17. Gutterscroft Playing Field**

The Chair advised members of the options for fencing which had been shared by the clerk as well as advising of 2 further options. One is to enclose playground equipment with fencing on 2 sides (which would use the boundary of the playing field) and another option is to have a fence running down the length of the playing field.

Cllr Sawyer raised if the cost of a fence could be justified to residents. Cllr S Welch commented that could it be stated to residents that if this fence is installed due to issues with dogs it would incur an increase in the precept.

The Chair reminded members that this year's budget already included a specific budget line for playground fencing at a value of £15,000.

Cllr Griffith stated that there are groups of dog walkers that meet on the playing field at specific times which creates large gatherings.

RESOLVED: To seek further quotes for appropriate fencing to enclose playground equipment (approx. 90m stretch of fencing)

It was noted that the clerk will request that the Cheshire East dog wardens spend time in the playing field.

### **18. Council Information Leaflet**

The Chair advised members of the quotes for the printing of the leaflet and the distribution costs.

Cllr Edgar raised that he could deliver the leaflet. Cllr R Welch commented that the Parish Council should not have to be completing deliveries personally and that there were risks associated with delivering.

It was agreed that the date for receiving expressions of interest for the member vacancy should be removed from the leaflet.

RESOLVED: For the leaflet to be printed at a cost of £144.99 and to be distributed to approximately 3300 properties by the leaflet team -solus delivery at £125 per 1000 plus a £10 collection.

### **19. Defibrillators**

a) RESOLVED: To accept the quote for £180 from ASW Electrics to install a defibrillator to an external wall at Haslington Chippy.

- b) The Chair updated members that Cllr Peake and the clerk had identified 4 primary and 1 reserve locations (commercial businesses) within Haslington and Winterley and approaches will now be made to see if they will host a device on the exterior of their premises.
- c) RESOLVED: That further applications can be made to [www.defibgrant.co.uk](http://www.defibgrant.co.uk) (£750 match fund per defibrillator) on successful agreement with any business in an identified location. It was also agreed that installation costs of up to £200 per defibrillator are approved.

## **20. Co-option Policy**

RESOLVED: That the presented co-option policy is now adopted.

## **21. Complaints Policy**

RESOLVED: That the presented complaints policy is now adopted.

## **22. D-Day Commemoration Event**

- a) The Chair advised members that 75 pairs of tickets will be made available to residents by ballot and that the event will be promoted on the Council website and Facebook page. It was raised if posters can be made to be displayed in shops.  
The clerk advised that there will be an option for residents to enter by phone if they cannot complete the online form.
- b) The Chair advised that 3 quotes had been received for food provision at the event and raised that the Cricket Club will not charge a room hire fee if the food is provided by them.  
RESOLVED: To accept the quote from Haslington Club Complex for catering at £11.95 per head (£1792.50)
- c) RESOLVED: To increase the D-Day event budget by £250 so that the total budget for 2024-25 is £2250.

## **23. May Fun Day Event**

RESOLVED: To hire a double gazebo from Sandbach Town Council for shelter for the band.  
To request that the gazebo be collected by JD Services.

The Chair advised members that help would be needed on the day and if they could advise of their availability.

**Meeting closed at 8:40 pm.**

**Haslington Parish Council**  
**Schedule of Payments**  
**8th April 2024**

| Date of Debit | Recipient           | Purpose  | £              | £      | Power of expenditure          | Scribe |
|---------------|---------------------|--|----------------|--------|-------------------------------|--------|
| 1 09/04/2024  | W Salisbury         | B & M - Gutterscroft / Consumable cleaning supplies                          | 35.46          | 215.43 | LGA 1972 S133                 | Yes    |
| 2 09/04/2024  | W Salisbury         | Electric Point - 3 x Heat Alarms for Gutterscroft (auth with Chair 18/03/24) | 179.97         |        | LGA 1972 S133                 | Yes    |
| 3 09/04/2024  | ChALC               | Subscription for services 2024-2025  | 1551.66        |        | LGA 1972 S143                 | Yes    |
| 4 09/04/2024  | Yoxall Village Hall | Room Hire - 5th Feb / 15th Feb / 27th Feb / 4th Mar / 12th Mar               | 59.50          |        | LGA 1972 S111                 | Yes    |
| 5 09/04/2024  | JD Services         | Litterbin Emptying Haslington/Winterley                                      | 140.00         | 996.00 | Litter Act 1983 S5            | Yes    |
| 6 09/04/2024  | JD Services         | Odd Jobs - Jobs as per tender  | 240.00         |        | Open Spaces Act 1906 ss9 & 12 | Yes    |
| 7 09/04/2024  | JD Services         | Odd Jobs - Additional required jobs  | 205.00         |        | Open Spaces Act 1906 ss9 & 12 | Yes    |
| 8 09/04/2024  | JD Services         | Floriculture - Weeding   | 85.00          |        | Open Spaces Act 1906 ss9 & 12 | Yes    |
| 9 09/04/2024  | JD Services         | Grasscutting   | 326.00         |        | Open Spaces Act 1906 ss9 & 12 | Yes    |
| <b>Total</b>  |                     |  | <b>2822.59</b> |        |                               |        |

| Payments made as authorised on the approved payments list (5.5b) |                |  |                |   |                      |        |
|--|----------------|--|----------------|---|----------------------|--------|
| Date of Debit  | Recipient      | Purpose  | £              | £ | Power of expenditure | Scribe |
| 10 08/03/2024  | Smarty         | Phone Monthly Fee  | 7.20           |   | LGA 1972 S111        | Yes    |
| 11 02/04/2024  | British Gas    | Gutterscroft Gas Useage - Charges from 07/01/24 to 07/02/24        | 58.00          |   | LGA 1972 S133        | Yes    |
| 12 26/03/2024  | Waterplus      | Gutterscroft Water Usage - Charges from 11/02/24 to 10/03/24       | 29.55          |   | LGA 1972 S133        | Yes    |
| 13 27/03/2024  | W Salisbury    | Salary - March   | 1349.37        |   | LGA 1972 S112        | Yes    |
| 14 27/03/2024  | HMRC           | PAYE - TAX & NI  | 285.87         |   | LGA 1972 S112        | Yes    |
| 15 11/03/2024  | Scottish Power | Gutterscroft Electricity Usage - Charges from 29/12/23 to 07/03/24 | 251.16         |   | LGA 1972 S133        | Yes    |
| <b>Total</b>   |                |  | <b>1729.99</b> |   |                      |        |

| Payments made as authorised under financial regulations 5.5a |                       |  |                |   |                               |        |
|--|-----------------------|--|----------------|---|-------------------------------|--------|
| Date of Debit  | Recipient             | Purpose  | £              | £ | Power of expenditure          | Scribe |
| 16 07/03/2024  | Scribe                | Accounting Software Subscription 2024-25 (Resolved Mar 24 Meeting) | 673.92         |   | LGA 1972 S111                 | Yes    |
| 17 07/03/2024  | Gallagher             | Council Insurance Policy 2024-25 (Resolved Mar 24 Meeting)         | 3248.20        |   | LGA 1972 S111                 | Yes    |
| 18 07/03/2024  | W Salisbury           | Homeworking Expenses May 23-Mar 24 (Resolved Mar 24 Meeting)       | 286.00         |   | LGA 1972 S111                 | Yes    |
| 19 14/03/2024  | Select Window Systems | Gutterscroft Replacement Door 50% (Resolved Feb 24 Meeting)        | 1400.00        |   | LGA 1972 S133                 | Yes    |
| 20 13/03/2024  | Kompan                | Play area inspection January 2024                                  | 146.28         |   | Open Spaces Act 1906 ss9 & 12 | Yes    |
| 21 30/03/2024  | RSPB                  | Swift Nesting Boxes x 45 (Resolved Feb & Mar 24 Meeting)           | 2025.00        |   | LGA 1972 S137                 | Yes    |
| 22 08/04/2024  | Select Window Systems | Gutterscroft Replacement Door 50% (Resolved Feb 24 Meeting)        | 1400.00        |   | LGA 1972 S133                 | Yes    |
| <b>Total</b>   |                       |  | <b>9179.40</b> |   |                               |        |

| Payments made under £500 as authorised with the Chair under financial regulations 4.1 |           |         |             |   |                      |        |
|---|-----------|---------|-------------|---|----------------------|--------|
| Date of Debit   | Recipient | Purpose | £           | £ | Power of expenditure | Scribe |
| <b>Total</b>  |           |         | <b>0.00</b> |   |                      |        |

Resolved to be paid at the meeting held on  
Minute Reference

8th April 2024

\_\_\_\_\_  
Cllr - Proposer - Sign & Date

\_\_\_\_\_  
Cllr - Seconder - Sign & Date

**Receipts Mar-24**

| Date       | Amount           | From              |
|------------|------------------|-------------------|
| 04/03/2024 | £625.22          | CCLA - Interest   |
| 04/03/2024 | £640.00          | Gutterscroft Hire |
| 04/03/2024 | £280.00          | Gutterscroft Hire |
| 29/03/2024 | £120.00          | Gutterscroft Hire |
|            | <b>£1,665.22</b> |                   |

**Accounting Audit – as resolved under item 9.**

| <b>VOUCHER /<br/>PAYMENT<br/>NO</b> | <b>DATE OF<br/>ENTRY</b> | <b>SUPPLIER /<br/>RECIPIENT</b> | <b>£<br/>AMOUNT</b> | <b>DATE<br/>CASHED /<br/>PAID</b> | <b>INVOICE<br/>UPLOADED<br/>AND CORRECT</b> | <b>ENTRY<br/>APPEARS ON<br/>THE SCHEDULE<br/>OF PAYMENTS</b> |
|-------------------------------------|--------------------------|---------------------------------|---------------------|-----------------------------------|---|--|
| 223                                 | 27/03/24                 | Wayne<br>Salisbury              | 1349.37             | 27/03/24                          | Yes   | Yes 04/03/24   |
| 219                                 | 13/03/24                 | Select Window<br>Systems        | 1400.00             | 14/03/24                          | Yes   | Yes 08/04/24   |
| 217                                 | 08/03/24                 | B&M stores                      | 35.26               | No Date                           | Yes   | Yes 08/04/24   |
| 213                                 | 06/03/24                 | Gallagher                       | 3248.20             | 07/03/24                          | Yes   | Yes 08/04/24   |
| 208                                 | 26/02/24                 | Sam Newell                      | 94.00               | 05/03/24                          | Yes   | Yes 04/03/24   |
| 204                                 | 20/02/24                 | Sentinel<br>Environment         | 300.00              | 06/03/24                          | Yes   | Yes 04/03/24   |
| 202                                 | 13/02/24                 | Water Plus                      | 30.26               | 27/02/24                          | Yes   | Yes 04/03/24   |
| 198                                 | 05/02/24                 | Amazon                          | 49.00               | 06/02/24                          | Yes   | Yes 05/02/24   |
| 193                                 | 29/01/24                 | ChALC                           | 30.00               | 06/02/24                          | Yes   | Yes 05/02/24   |
| 190                                 | 26/01/24                 | HMRC                            | 285.87              | 26/01/24                          | Yes   | Yes 05/02/24   |
| 180                                 | 10/01/24                 | NetWise                         | 552.00              | 06/02/24                          | Yes   | Yes 05/02/24   |
| 175                                 | 03/01/24                 | J D Services                    | 840.00              | 09/01/24                          | Yes 4 Invoices                              | Yes 08/01/24   |

## Budget Review – as resolved under item 10.

| Budget 2023-24                     |                   | Actual - Q1        |                   | Actual - Q2       |                   | Actual - Q3       |                   | Actual - Q4      |                   | Total - YTD      |                   | Variance           |                  |
|------------------------------------|-------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|------------------|-------------------|--------------------|------------------|
| Cost Centre                        | Payments          | Receipts           | Payments          | Receipts          | Payments          | Receipts          | Payments          | Receipts         | Payments          | Receipts         | Payments          | Receipts           |                  |
| <b>Administration</b>              |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 3 Telephones / Broadband           | £400.00           |                    | £48.60            |                   | £48.60            |                   | £48.60            |                  | £39.60            |                  | £185.40           |                    | £214.60          |
| 4 Postage                          | £100.00           |                    | £7.80             |                   | £56.80            |                   |                   |                  |                   |                  | £64.60            |                    | £35.40           |
| 5 Stationery                       | £1,000.00         |                    | £118.45           |                   | £69.45            |                   | £18.98            |                  | £54.80            |                  | £261.68           |                    | £738.32          |
| 7 Website                          | £2,000.00         |                    |                   |                   | £229.58           |                   |                   |                  | £552.00           |                  | £781.58           |                    | £1,218.42        |
| 8 Subscriptions / Membership       | £2,500.00         |                    | £2,319.79         |                   | £320.64           |                   | £716.40           |                  | £709.92           |                  | £4,066.75         |                    | £1,566.75        |
| 9 Legal Fees                       | £1,500.00         |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    | £1,500.00        |
| 10 Audit Fees                      | £1,500.00         |                    | £510.00           |                   |                   |                   |                   |                  |                   |                  | £510.00           |                    | £990.00          |
| 11 Election Costs                  | £2,000.00         |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    | £2,000.00        |
| 12 Insurance                       | £4,000.00         |                    |                   |                   |                   |                   |                   |                  | £3,248.20         |                  | £3,248.20         |                    | £751.80          |
| 13 Room Hire                       | £550.00           |                    | £81.00            |                   | £102.00           |                   |                   |                  | £94.00            |                  | £277.00           |                    | £273.00          |
| 14 Computer                        | £500.00           |                    |                   |                   | £155.87           |                   |                   |                  | £14.40            |                  | £170.27           |                    | £329.73          |
| 31 Planning Matters                |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 33 Noticeboards                    | £1,000.00         |                    |                   |                   | £1,881.00         |                   | £1,881.00         |                  |                   |                  | £3,762.00         |                    | £2,762.00        |
| 41 Employee Expenses               | £500.00           |                    |                   |                   |                   |                   | £19.35            |                  | £286.00           |                  | £305.35           |                    | £194.65          |
| 42 Employee Training               | £200.00           |                    |                   |                   | £60.00            |                   |                   |                  |                   |                  | £60.00            |                    | £140.00          |
| 49 Payroll Services                | £300.00           |                    |                   |                   | £210.00           |                   |                   |                  |                   |                  | £210.00           |                    | £90.00           |
| <b>Total</b>                       | <b>£18,050.00</b> |                    | <b>£3,085.64</b>  |                   | <b>£3,133.94</b>  |                   | <b>£2,684.33</b>  |                  | <b>£4,998.92</b>  |                  | <b>£13,902.83</b> |                    | <b>£4,147.17</b> |
| <b>Christmas</b>                   |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 18 Christmas Tree                  | £2,500.00         |                    |                   |                   |                   |                   | £1,305.00         |                  | £1,030.00         |                  | £2,335.00         |                    | £165.00          |
| 19 Christmas                       | £500.00           |                    |                   |                   |                   |                   |                   |                  | £440.00           |                  | £440.00           |                    | £60.00           |
| <b>Total</b>                       | <b>£3,000.00</b>  |                    |                   |                   |                   |                   | <b>£1,305.00</b>  |                  | <b>£1,470.00</b>  |                  | <b>£2,775.00</b>  |                    | <b>£225.00</b>   |
| <b>Defibrillators</b>              |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 36 Defibrillator Maintenance       | £400.00           |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    | £400.00          |
| 37 Defibrillator Purchase          |                   |                    |                   |                   |                   |                   |                   |                  | £750.00           |                  | £750.00           |                    | £750.00          |
| <b>Total</b>                       | <b>£400.00</b>    |                    | <b>£0.00</b>      |                   | <b>£0.00</b>      |                   | <b>£0.00</b>      |                  | <b>£750.00</b>    |                  | <b>£750.00</b>    |                    | <b>£350.00</b>   |
| <b>Floriculture</b>                |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 25 Floriculture Maintenance        | £10,000.00        |                    | £3,220.00         |                   | £3,215.00         |                   | £2,015.00         |                  | £250.00           |                  | £8,700.00         |                    | £1,300.00        |
| <b>Total</b>                       | <b>£10,000.00</b> |                    | <b>£3,220.00</b>  |                   | <b>£3,215.00</b>  |                   | <b>£2,015.00</b>  |                  | <b>£250.00</b>    |                  | <b>£8,700.00</b>  |                    | <b>£1,300.00</b> |
| <b>Grants / Donations</b>          |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 15 Churchyard Upkeep               | £2,000.00         |                    |                   |                   | £550.00           |                   |                   |                  |                   |                  | £550.00           |                    | £1,450.00        |
| 16 Youth Groups                    |                   |                    |                   |                   |                   |                   | £200.00           |                  |                   |                  | £200.00           |                    | £200.00          |
| 17 Grants / Donations              | £2,500.00         |                    | £1,200.00         |                   |                   |                   |                   |                  |                   |                  | £1,200.00         |                    | £1,300.00        |
| <b>Total</b>                       | <b>£4,500.00</b>  |                    | <b>£1,200.00</b>  |                   | <b>£550.00</b>    |                   | <b>£200.00</b>    |                  | <b>£0.00</b>      |                  | <b>£1,950.00</b>  |                    | <b>£2,550.00</b> |
| <b>Grass-cutting</b>               |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 26 Grass-cutting                   | £4,000.00         |                    | £966.00           |                   | £1,301.00         |                   | £978.00           |                  |                   |                  | £3,245.00         |                    | £755.00          |
| <b>Total</b>                       | <b>£4,000.00</b>  |                    | <b>£966.00</b>    |                   | <b>£1,301.00</b>  |                   | <b>£978.00</b>    |                  | <b>£0.00</b>      |                  | <b>£3,245.00</b>  |                    | <b>£755.00</b>   |
| <b>Gutterscroft</b>                |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 21 Maintenance                     | £4,000.00         |                    | £278.00           |                   | £2,683.60         |                   | £1,256.00         |                  | £3,669.86         |                  | £7,887.46         |                    | £3,887.46        |
| 22 Utilities                       | £2,000.00         |                    | £437.12           |                   | £919.11           |                   | £363.55           |                  | £1,002.17         |                  | £2,721.95         |                    | £721.95          |
| 34 Feasibility Study               |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  | £0.00             |                    |                  |
| 46 Gutterscroft Income             |                   |                    | £7,610.00         |                   | £2,245.00         |                   | £3,510.00         |                  | £3,067.50         |                  | £4,595.00         |                    | £13,417.50       |
| 56 Rebuild Project                 |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 57 Equipment / Sundries            |                   |                    | £66.53            |                   | £146.28           |                   | £338.40           |                  | £389.77           |                  | £940.98           |                    | £940.98          |
| 58 Hire Refund                     |                   |                    |                   |                   |                   | £-40.00           |                   | £-150.00         |                   | £-50.00          |                   | £-240.00           | £240.00          |
| <b>Total</b>                       | <b>£6,000.00</b>  |                    | <b>£781.65</b>    |                   | <b>£3,748.99</b>  |                   | <b>£1,957.95</b>  |                  | <b>£5,061.80</b>  |                  | <b>£11,550.39</b> |                    | <b>£497.11</b>   |
| <b>Littering / Flytipping</b>      |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 32 Littering / Flytipping          | £2,000.00         |                    | £325.00           |                   | £455.00           |                   | £455.00           |                  | £455.00           |                  | £1,690.00         |                    | £310.00          |
| <b>Total</b>                       | <b>£2,000.00</b>  |                    | <b>£325.00</b>    |                   | <b>£455.00</b>    |                   | <b>£455.00</b>    |                  | <b>£455.00</b>    |                  | <b>£1,690.00</b>  |                    | <b>£310.00</b>   |
| <b>Members Expenses</b>            |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 27 Members Expenses                | £1,000.00         |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    | £1,000.00        |
| 28 Members Training                | £500.00           |                    |                   |                   | £120.00           |                   | £365.00           |                  | £30.00            |                  | £515.00           |                    | £15.00           |
| <b>Total</b>                       | <b>£1,500.00</b>  |                    | <b>£0.00</b>      |                   | <b>£120.00</b>    |                   | <b>£365.00</b>    |                  | <b>£30.00</b>     |                  | <b>£515.00</b>    |                    | <b>£985.00</b>   |
| <b>Misc Income</b>                 |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 39 VAT Reclaim                     |                   | £5,000.00          |                   |                   |                   |                   | £686.75           |                  | £1,225.69         |                  | £1,330.59         |                    | £3,243.03        |
| 48 Misc Income                     |                   | £7,500.00          |                   | £2,949.30         |                   | £3,283.82         |                   | £1,949.11        |                   | £1,992.70        |                   | £10,174.93         | £2,674.93        |
| <b>Neighbourhood Plan</b>          |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 35 Neighbourhood Plan              | £3,000.00         |                    |                   |                   | £366.80           |                   |                   |                  |                   |                  | £366.80           |                    | £2,633.20        |
| <b>Total</b>                       | <b>£3,000.00</b>  |                    | <b>£0.00</b>      |                   | <b>£366.80</b>    |                   | <b>£0.00</b>      |                  | <b>£0.00</b>      |                  | <b>£366.80</b>    |                    | <b>£2,633.20</b> |
| <b>Parish Community</b>            |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 23 Play Equipment                  | £2,000.00         |                    | £294.00           |                   |                   |                   | £2,028.53         |                  | £146.28           |                  | £2,468.81         |                    | £468.81          |
| 24 Playing Field                   | £500.00           |                    | £290.00           |                   | £923.02           |                   |                   |                  |                   |                  | £1,213.02         |                    | £713.02          |
| 38 Community Maintenance           | £3,000.00         |                    | £20.00            |                   | £525.00           |                   | £1,750.00         |                  | £790.00           |                  | £3,085.00         |                    | £85.00           |
| 40 Community Projects / Activities | £10,000.00        |                    | £465.00           |                   | £95.00            |                   | £100.00           |                  | £2,025.00         |                  | £2,685.00         |                    | £7,315.00        |
| 43 Village Green Fencing           |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 44 Community Cinema                |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 45 Benches / Bins                  | £1,000.00         |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    | £1,000.00        |
| 47 Best Kept Garden                | £750.00           |                    |                   |                   | £679.45           |                   | £75.15            |                  |                   |                  | £754.60           |                    | £4.60            |
| 50 Jubilee Projects / Orchard      |                   |                    |                   |                   |                   |                   |                   |                  | £1,782.40         |                  | £1,782.40         |                    |                  |
| 51 SIDs                            | £500.00           |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    | £500.00          |
| 52 Bus Shelter                     |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 53 Public Convenience              | £1,040.00         |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    | £1,040.00        |
| 54 Newsletter / Information        |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 55 Discount Card Scheme            |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 59 Coronation                      | £3,000.00         |                    | £411.95           |                   |                   |                   | £1,790.40         |                  |                   |                  | £2,202.35         |                    | £797.65          |
| <b>Total</b>                       | <b>£21,790.00</b> |                    | <b>£1,480.95</b>  |                   | <b>£2,222.47</b>  |                   | <b>£5,744.08</b>  |                  | <b>£4,743.68</b>  |                  | <b>£14,191.18</b> |                    | <b>£9,381.22</b> |
| <b>Payroll</b>                     |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 1 Salaries and Wages               | £15,800.00        |                    | £4,686.35         |                   | £3,043.53         |                   | £4,667.89         |                  | £4,048.11         |                  | £16,445.88        |                    | £645.88          |
| 2 Tax and NI                       |                   |                    | £1,325.54         |                   | £298.96           |                   | £1,323.61         |                  | £857.61           |                  | £3,805.72         |                    | £3,805.72        |
| <b>Total</b>                       | <b>£15,800.00</b> |                    | <b>£6,011.89</b>  |                   | <b>£3,342.49</b>  |                   | <b>£5,991.50</b>  |                  | <b>£4,905.72</b>  |                  | <b>£20,251.60</b> |                    | <b>£4,451.60</b> |
| <b>Precept</b>                     |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 6 Precept                          |                   | £90,000.00         |                   | £45,000.00        |                   | £45,000.00        |                   |                  |                   |                  |                   | £90,000.00         | £0.00            |
| <b>Remembrance</b>                 |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 29 War Memorial                    | £150.00           |                    | £100.00           |                   |                   |                   | £140.00           |                  |                   |                  | £240.00           |                    | £90.00           |
| 30 Remembrance Activities          | £600.00           |                    |                   |                   | £588.00           |                   | £60.00            |                  |                   |                  | £648.00           |                    | £48.00           |
| <b>Total</b>                       | <b>£750.00</b>    |                    | <b>£100.00</b>    |                   | <b>£588.00</b>    |                   | <b>£200.00</b>    |                  | <b>£0.00</b>      |                  | <b>£888.00</b>    |                    | <b>£138.00</b>   |
| <b>Streetlighting</b>              |                   |                    |                   |                   |                   |                   |                   |                  |                   |                  |                   |                    |                  |
| 20 Streetlighting                  | £1,000.00         |                    | £329.92           |                   | £691.58           |                   | £725.64           |                  | £737.04           |                  | £2,484.18         |                    | £1,484.18        |
| <b>Total</b>                       | <b>£1,000.00</b>  |                    | <b>£329.92</b>    |                   | <b>£691.58</b>    |                   | <b>£725.64</b>    |                  | <b>£737.04</b>    |                  | <b>£2,484.18</b>  |                    | <b>£1,484.18</b> |
|                                    |                   | Payments           | Receipts          | Payments          | Receipts          | Payments          | Receipts          | Payments         | Receipts          | Payments         | Receipts          | Payments           | Receipts         |
| <b>GRAND TOTAL</b>                 | <b>£91,790.00</b> | <b>£110,110.00</b> | <b>£17,501.05</b> | <b>£50,194.30</b> | <b>£19,735.27</b> | <b>£52,440.57</b> | <b>£22,621.50</b> | <b>£6,092.30</b> | <b>£23,402.16</b> | <b>£7,868.29</b> | <b>£83,259.98</b> | <b>£116,595.46</b> |                  |

**Bank Reconciliation – as resolved under item 11.**

1 April 2024 (2023-2024)

**Haslington Parish Council**

Prepared by: Wayne Salisbury Date: 1st April 2024  
*Name and Role (Clerk/RFO etc)*

Approved by: Wayne Salisbury Date: 1st April 2024  
*Name and Role (RFO/Chair of Finance etc)*

|          |  |            |            |            |
|----------|--|------------|------------|------------|
|          | <b>Bank Reconciliation at 31/03/2024</b>   |            |            |            |
|          | Cash in Hand 01/04/2023                    |            |            | 212,244.26 |
|          | <b>ADD</b>                                 |            |            |            |
|          | Receipts 01/04/2023 - 31/03/2024           |            |            | 116,595.46 |
|          |  |            |            | 328,839.72 |
|          | <b>SUBTRACT</b>                            |            |            |            |
|          | Payments 01/04/2023 - 31/03/2024           |            |            | 83,259.98  |
| <b>A</b> | Cash in Hand 31/03/2024<br>(per Cash Book) |            |            | 245,579.74 |
|          | Cash in hand per Bank Statements           |            |            |            |
|          | Petty Cash                                 | 31/03/2024 | 0.00       |            |
|          | Main Bank Account                          | 31/03/2024 | 66,300.65  |            |
|          | Coop Reserves Account                      | 31/03/2024 | 29,552.32  |            |
|          | CCLA                                       | 31/03/2024 | 150,000.00 |            |
|          |  |            |            | 245,852.97 |
|          | Less unrepresented payments                |            |            | 273.23     |
|          |  |            |            | 245,579.74 |
|          | Plus unrepresented receipts                |            |            |            |
| <b>B</b> | Adjusted Bank Balance                      |            |            | 245,579.74 |
|          | <b>A = B Checks out OK</b>                 |            |            |            |

Verified & checked by Cllr Rob Welch

Verified & checked by Cllr Martin Deakin