

23<sup>rd</sup> February 2024

**Tenders are invited for cleaning at the Gutterscroft Centre, Haslington.**

Cleaning as detailed on the available specification.

The tender is to run from April 2024 to March 2025.

Tender closing date 22<sup>nd</sup> March 2024.

**Tender applications require**

- Your quote as per the specification. (Quote to show cost of general clean & deep clean)
- Copy of your insurance
- Copy of your risk assessments and method statements

It is anticipated that the contractor awarded the tender will start the contract on the week commencing 16th April 2024.

The successful contractor will be required to invoice on the last day of the month with the invoice detailing all cleans (weekly/deep clean) which have taken place within that month.

Viewings of the Gutterscroft Centre can be arranged by appointment.

Any queries and tender applications to be emailed to;

[clerk@haslingtonparishcouncil.com](mailto:clerk@haslingtonparishcouncil.com)

Alternatively, they can be posted to;

Haslington Parish Council (Cleaning Tender)  
Gutterscroft Centre,  
Gutterscroft,  
Haslington,  
Cheshire, CW1 5RJ

# HASLINGTON

## PARISH COUNCIL

### Cleaning Specification

**Gutterscroft Centre, Gutterscroft, Haslington, CW1 5RJ**

**Availability – Wednesday 3:45 pm – 6:00 pm Thursday 3:45 pm – 6:00 pm**

**Deep Clean can be arranged at a mutually agreed time during school holidays**

General Clean (Weekly)	Deep Clean (6 Weeks)
Sweep & Mop Main Hall	Sweep/Vacuum & Mop Main Hall
Sweep & Mop Male WC	Sweep/Vacuum & Mop Male WC
Sweep & Mop Female WC	Sweep/Vacuum & Mop Female WC
Sweep & Mop Accessible WC	Sweep/Vacuum & Mop Accessible WC
Sweep & Mop Kitchen	Sweep/Vacuum & Mop Kitchen
Clean 2 x sinks / 2 x toilets - Female WC	Clean 2 x sinks (inc. pedestal) / 2 x toilets - Female WC
Clean 2 x sinks / 1 x toilet - Male WC	Clean 2 x sinks (inc. pedestal) / 2 x toilets - Male WC
Clean 1 x sink / 1 x toilet - Accessible WC	Clean 1 x sinks (inc. pedestal) / 1 x toilets - Accessible WC
Wipe down Kitchen Surfaces	Wipe down Kitchen Surfaces
Clean all door handles	Clean Fridge / Microwave (including inside)
Clean all light switches	Clean interior of hall windows (inc. ledges) (Both sides, in the hall and in the corridor)
	Sweep & Mop Entrance Corridor
	Clean skirtings in the main hall and all WCs
	Remove cobwebs in the entrance hall and hall
	All door frames cleaned



