

Haslington Parish Council

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27th February 2024

To: **Members of Haslington Parish Council**

Dear Councillor

You are summoned to attend the **Monthly Meeting of Haslington Parish Council** which will be held on **Monday 4th March 2024 at 7.00pm at Yoxall Village Hall, Crewe Road, Haslington CW1 5QU.**

Yours sincerely



Wayne Salisbury
Clerk and Responsible Financial Officer

Agenda

1. Welcome

2. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting

3. Declarations of Interest

To receive declarations of Members' interests. Members to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

4. Policing Matters

To receive a report from the local PCSO and policing team.

5. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Council held on Monday 5th February 2024 and discuss any matters arising which are not specific items on this agenda.

6. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 a.m. on the day of the meeting to ensure inclusion.

7. Cheshire East Borough Councillors' Reports

To receive a report from Cheshire East Councillors.

8. Authorisation of payments

To consider approval of payments (payment schedule to follow from The Clerk).

9. Accounting Audit

To consider a report following a member audit of entries within the council's accounting system.

10. Insurance Renewal

To consider quotes for the renewal of the Council's insurance policy.

11. Clerks Report

To receive a report from the Clerk to the Council

12. External Audit

To receive an update on the Council's external audit for 2022-23 and to consider accepting the report and conclusion notice from the external auditor.

13. Speed Indicator Devices

To receive an update on Parish Council-owned Speed indicator devices (SIDS).

14. D-Day Commemoration Event Working Group

To consider membership for a D-Day Commemoration Event Working Group to assist with plans for the event due to be held on 6th June 2024.

15. Neighbourhood Plan Steering Group

- a) To consider the adoption of terms of reference.
- b) To consider membership for a Neighbouring Plan Steering Group.

16. Floriculture Services

- a) To consider the waiver of standing order 11.1 D relating to item 16b on this agenda.
- b) To consider the quote received for floriculture services from April 2024 to March 2025.

17. Odd Job Services

- a) To consider the waiver of standing order 11.1 D relating to item 17b on this agenda.
- b) To consider the quote received for odd-job services from April 2024 to March 2025.

18. Road Naming

To consider submitting a suggestion to Cheshire East Council for the naming of a new road.

19. Swift Box Scheme

To receive an update on the progress of the scheme and to consider any further required decisions.

20. Bench Donation

To consider the donation of 1 picnic table to the Haslington Allotments.

21. Council Accounting Software

To consider the continued use of Scribe accounting software and to approve the 2024-2025 subscription cost to be paid before the end of March 2024.

22. Personnel Policies

- a) To consider the adoption of a grievance policy.
- b) To consider the adoption of a disciplinary policy.

23. Risk Assessment

To review and approve the Council's risk assessment.

24. Energy Supply

- a) To consider quotes for energy supply to Parish Council-owned street lighting.
- b) To consider quotes for energy supply for the Gutterscroft Centre.

25. Gutterscroft Centre Exterior Lights

To consider quotes received for required lights at the Gutterscroft Centre.

26. Gutterscroft Management Committee

To consider membership of the committee to fill 1 seat.

27. Exclusion of Press and Public

It is recommended that the Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the discussion of the next items (part 2 of the meeting) on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.