

Haslington Parish Council

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12th January 2024

To: **Members of Haslington Parish Council Gutterscroft Management Committee**

Dear Councillor

You are summoned to attend a meeting of the **Gutterscroft Management Committee of Haslington Parish Council** which will be held on **Thursday 18th January at 7:15pm at Gutterscroft Centre, Gutterscroft, Haslington CW1 5RJ.**

Yours sincerely



Wayne Salisbury

Clerk and Responsible Financial Officer

Agenda

1. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting

2. Declarations of Interest

To receive declarations of Members' interests. Members to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

3. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Gutterscroft Management Committee Meeting held on Thursday 19th October 2023 and discuss any matters arising which are not specific items on this agenda.

4. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 a.m. on the day of the meeting to ensure inclusion.
- Please note that this opportunity for public participation is to relate to matters concerning the Gutterscroft Centre only.

5. Current Hire & Net Position of the Gutterscroft Centre

To receive information on the current hire and net position of the centre

6. Health & Safety

- a) To consider any required actions resulting from the health and safety risk assessments and fire policy as provided by Rhino Safety.
- b) To consider the purchase of an internal noticeboard to display health and safety information.
- c) To consider the quote for fire extinguisher checks.
- d) To consider the quote for the completion of an asbestos survey.

7. Gutterscroft Cleaning

To consider options relating to the cleaning of the Gutterscroft Centre

8. Maintenance

To consider any maintenance requirements for the Gutterscroft Centre.

9. Radiator Covers

To consider quotes for radiator covers and to agree on further recommendations to full council. (Previous resolution made by full council in September 2023 to purchase up to a value of £1175.64).

10. Broadband Use

To consider the availability of broadband to hall hirers. (Once installed)

11. Gutterscroft Newbuild Project

To consider information relating to the potential rebuild project.

12. To consider other matters relating to the Gutterscroft Centre

13. To consider the date of the next committee meeting