

Haslington Parish Council

Minutes of Meeting held on Monday 4th December 2023

Attendance: Cllrs. Samantha Green – Chair, Howard Blake, Mike Blakeman, Martin Deakin, Steve Edgar Janet Griffith, Melissa Mews, Anthony Peake, Graham Sawyer, Mark Trigger Rob Welch, Stephen Welch

Apologies: Cllrs. Yvonne Bushill, Connie Davis, Andrew Stubbs

Not in attendance:

Also in attendance: Wayne Salisbury - Clerk, Cllr Alison Heler (Cheshire East)

Public: 1

Meeting started at 7:00 pm

1. Welcome

The chair opened the meeting and welcomed those present and thanked all for their attendance. The chair reminded members of the importance of using the new email addresses and checking at least every 48 hours so that all members are on top of things.

2. To receive apologies for absence

Apologies received from Cllr Bushill, Cllr Davis, and Cllr Stubbs.

3. Declarations of Interest

Cllr R Welch declared an interest in 11 Speed Indicator Devices and Item 12 Noticeboards.

Cllr Green declared an interest in item 11 Schedule of payments.

4. Policing Matters

The PCSO was not in attendance but had provided the following report ahead of the meeting to be shared with members.

*ASB – X 6 incidents – All Haslington / 1 x Dog bite incident at the Gutterscroft Park - Haslington
1 x Incident of a group of youths banging on a resident's door – Haslington / 1 x Incident of eggs being thrown at a resident's car – Haslington / Burglary – X 2 / Crewe Green X 1 – The offender entered by breaking into the window / Winterley X 1 – The offender entered by breaking through a patio door, a house alarm deterred this.*

Cllr Peake raised that he and the clerk both emailed the PCSO to invite them to the Remembrance service but did not receive any acknowledgement or response to the emails.

5. Minutes of the previous meeting

RESOLVED: that the minutes of the meeting held on the 6th of November 2023 be approved as a correct record and signed by the Chair

6. Public Participation.

A member of the public was in attendance and asked a question regarding planning application 23/4042N and if the council would object to this planning application. The chair advised that the Council's planning committee will be meeting and determining a response to the application before the comment's submission deadline. It was advised that details of the planning committee meeting will be available on the Council website.

7. Cheshire East Borough Councillors' Reports

Cllr Heler reported.

- The Oakhanger riding school application has now gone to appeal.
- Crewe Green roundabout has been relined.
- Cheshire East has been asked to provide a day of white lining around the parish.
- Yew Tree Farm have been advised to apply for retrospective planning permission.
- Multiple blocked drains have been reported, especially one near 326 Crewe Road which is causing issues.
- 60 tyres were dumped on Sandy Lane, has been reported.
- Chased on the drain issue on Elton Lane.

8. Christmas Carols Service

The Chair confirmed that the service will take place on the village green on Friday 22nd December at 6:30 pm. Cllr Peake informed that Winterley Methodist Brass Band were confirmed to attend. The PA has been organised and Santa confirmed.

Cllr Peake passed a copy of the song booklet to the clerk who will digitise the booklet so that it is available online.

9. Authorisation of Payments

RESOLVED: The schedule of payments correctly states the invoices presented and that the following are authorised to be paid or accepted as paid (As detailed on page 100)

£3176.80 to be paid, £1593.73 as paid under 5.5b, £2322.91 as paid under 5.5a, £279.60 as paid under 4.1.

10. External Audit

The Clerk updated that the external auditor has requested further information which will be collated so that it can be approved by Council at the February meeting and then submitted to the external auditor.

11. Speed Indicator Devices

RESOLVED: That applications will be made to Cheshire East to site the speed indicator devices at the following locations.

- Oakhanger – Butterson Lane 53.086292, -2.355093 Device facing the direction of travel from Crewe.
- Haslington - Crewe Road (near no 183, past Cartwright Road) 53.104160, -2.391381 Device facing the direction of travel from Winterley. (as recommended by Cheshire East Highways).
- Haslington – Crewe Road (near no 77, before Mere Street) 53.099504, -2.394754 Device facing the direction of travel from Crewe. (as recommended by Cheshire East Highways).

RESOLVED: That the application fees of up to £1000 be paid to Cheshire East per site. It was noted that this does not include installation costs and that a further quote will be presented to the Council when available.

It was also noted that the SID currently in a temporary location in Oakhanger is currently being looked at to have it in operation as soon as possible.

12. Noticeboard – Oakhanger & Winterley

RESOLVED: That applications will be made to Cheshire East to site the noticeboards as follows.

- Oakhanger - grass verge on Butterson Lane between the bench and floral planter.
- Winterley - Crewe Road next to the bus stop replacing the current noticeboard.

RESOLVED: That the application fees of up to £800 be paid to Cheshire East per site. It was noted that this does not include installation costs and that the work will need to be completed by an accredited contractor.

13. WC Lease

DEFERRED: That any queries from the solicitor regarding the WC lease agreement will be deferred to a future meeting so that the clerk can make further enquiries as the Council's legal position. It was also noted that the land registry map provided by the solicitor appeared to be incorrect.

14. Clerks Report

The Clerk summarised their written report highlighting that the issue with moles on the village green had been addressed. That the insurance company was being chased regarding the claim for the damaged bench. That a meeting had been held with the safety company at the Gutterscroft Centre and that the risk assessments and associated policy were currently being produced. It was noted that 2 emails had been received from residents and replied to accordingly.

15. Pay Scales - Local Government Services Pay Agreement 2023

- a) RESOLVED: That the updated NALC pay scale (SCP25) for the clerk is noted and accepted and that the back payment of hours worked with the revised pay scale is applied. (£681.41)
- b) RESOLVED: That the Clerk's December salary pay date is moved to the 20th of December.

16. Budget 2024/25

Members reviewed the recommendations as presented by the finance committee and after amendments which incurred further expenditure of £5,200 the following motions were made.

- a) RESOLVED: That the 2024-25 budget be set to incur payments (expenditure) of £180,327.
- b) RESOLVED: That the 2024-25 precept request be £90,722. Due to the increased tax base, this would result in no change on the 2023-24 precept payment to the electorate.
- c) RESOLVED: That the additional income required to fulfil budgeted expenditure is appropriated from reserves. Anticipated appropriation based on forecasted other income to be £52,805.

It was noted that this appropriation will include CIL monies received of £9065.86 as the Council is proposing projects which would be eligible for being funded by the community infrastructure levy.

Further detail is on pages 101-102.

15. Winterley Ward

No updates were given.

16. Oakhanger Ward

Cllr Peake raised issues of road safety at bus stops. It was clarified that both mentioned locations were not within the parish.

17. Haslington Ward

Cllr Griffith raised that a resident has requested a bench to be located on land near Primrose Ave. It was clarified that the request would need to be made by the resident directly to Cheshire East with it being their land.

Cllr Griffith stated that the Christmas tree on the village green looks beautiful.

Cllr Peake raised that pelican crossings are required on Crewe Road at dangerous points. Cllr Edgar stated that it is in progress with Cheshire East for a crossing to be installed near by the Co-op on Crewe Road.

Cllr Peake raised if the Seddon housing development will be providing a defibrillator for public use. Cllr Edgar stated that due to the current status of the development there is no possibility of progressing this further at this time.

Meeting closed at 8:40 pm.

**Haslington Parish Council
Schedule of Payments
4th December 2023**

Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe
1 05/12/2023	Rhino Safety	Health & Safety assessment & Policy - Guttercroft	660.00		LGA 1972 S133	Yes
2 05/12/2023	W Salisbury (purchased by)	Reimbursement - Toilet Roll for Guttercroft	36.80	58.80	LGA 1972 S133	Yes
3 05/12/2023	W Salisbury (purchased by)	B & Q - Replacement Padlock for Guttercroft gate	22.00		LGA 1972 S133	Yes
4 05/12/2023	MoledOver	Removal of moles on Haslington Village Green	130.00		Open Spaces Act 1906 ss9 & 10	Yes
5 05/12/2023	ChALC	Planning Training 3 Sessions - Cllr Howard Blake	90.00		LGA 1972 S111	Yes
6 05/12/2023	JD Services	Grasscutting (Tender)	163.00	2238.00	Open Spaces Act 1906 ss9 & 11	Yes
7 05/12/2023	JD Services	Installation of Noticeboard on Village Green (Auth with Cllr Sawyer)	170.00		LGA 1972 S111	Yes
8 05/12/2023	JD Services	Christmas Tree Purchase - Collect Tree, Erect on green, Install lights (Tender)	1305.00		LGA 1972 S145 Entertainment	Yes
9 05/12/2023	JD Services	Litterbin Emptying Haslington/Winterley	140.00		Litter Act 1983 S5	Yes
10 05/12/2023	JD Services	War Memorial - Cut Hedges, clear and tidy, wash memorial, Install Tommys	200.00		Parish Council and Burial Authorities Act 19	Yes
11 05/12/2023	JD Services	Odd Job Maintenance (13 hours)	260.00		Open Spaces Act 1906 ss9 & 12	Yes
Total			3176.80			

Payments made as authorised on the approved payments list (5.5b)						
Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe
12 10/11/2023	Smarty	Phone Monthly Fee	7.20		LGA 1972 S111	Yes
13 03/12/2023	British Gas	Guttercroft Gas Usage	58.00		LGA 1972 S133	Yes
14 27/11/2023	Waterplus	Guttercroft Water Usage	30.26		LGA 1972 S133	Yes
15 29/11/2023	Smarty	Phone Monthly Fee (CCTV)	9.00		LGA 1972 S111	Yes
16 27/11/2023	W Salisbury	Salary - November	1252.48		LGA 1972 S112	Yes
17 27/11/2023	HMRC	PAYE - TAX & NI	236.79		LGA 1972 S112	Yes
Total			1593.73			

Payments made as authorised under financial regulations 5.5a						
Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe
18 17/11/2023	Grace Courtney	Baker Street Belles Deposit- Celebration 2024	100		LGA 1972 S145 Entertainment	Yes
19 21/11/2023	Broxap	2 x Coronation Planters with engraving	1790.4		LGA 1972 S144 Tourism	Yes
20 24/11/2023	Wicksteed	Repairs to play equipment as highlighted in inspection report	400.57		Open Spaces Act 1906 ss9 & 10	Yes
21 27/11/2023	Wicksteed	Repair to swing so as to ensure safe use.	31.94		Open Spaces Act 1906 ss9 & 10	Yes
Total			2322.91			

Payments made under £500 as authorised with the Chair under financial regulations 4.1						
Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe
22 05/12/2023	W Salisbury (purchased by)	G Force - Salt container and deicing salt for Guttercroft Centre	279.60		LGA 1972 S133	Yes
Total			279.60			

Resolved to be paid at the meeting held on
Minute Reference

4th December 2023
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Haslington Parish Council
Resolved 2024-25 Budget

Cost Centre	Budget 2023-24		Full Year Forecast		Variance	RESOLVED 2024-25 BUDGET	
	Payments	Receipts	Payments	Receipts		Payments	Receipts
Administration							
3 Telephones / Broadband	£400.00		£194.40		£205.60	£400	
4 Postage	£100.00		£74.60		£25.40	£100	
5 Stationery	£1,000.00		£312.90		£687.10	£500	
7 Website	£2,000.00		£669.58		£1,330.42	£1,000	
8 Subscriptions / Membership	£2,500.00		£3,356.83		£856.83	£3,400	
9 Legal Fees	£1,500.00		£1,500.00		£0.00	£1,500	
10 Audit Fees	£1,500.00		£910.00		£590.00	£1,500	
11 Election Costs	£2,000.00		£0.00		£2,000.00	£2,000	
12 Insurance	£4,000.00		£3,178.00		£822.00	£4,000	
13 Room Hire	£550.00		£333.00		£217.00	£550	
14 Computer	£500.00		£155.87		£344.13	£500	
31 Planning Matters			£0.00				
33 Noticeboards	£1,000.00		£3,762.00		£2,762.00	£1,000	
41 Employee Expenses	£500.00		£66.00		£434.00	£500	
42 Employee Training	£200.00		£260.00		£60.00	£600	
49 Payroll Services	£300.00		£210.00		£90.00	£300	
Total	£18,050.00		£14,983.18		£3,066.82	£17,850	
Christmas							
18 Christmas Tree	£2,500.00		£1,515.00		£985.00	£2,500	
19 Christmas	£500.00		£0.00		£500.00	£500	
Total	£3,000.00		£1,515.00		£1,485.00	£3,000	
Defibrillators							
36 Defibrillator Maintenance	£400.00		£400.00		£0.00	£500	
37 Defibrillator Purchase					£0.00	£10,000	
Total	£400.00		£400.00		£0.00	£10,500	
Floriculture							
25 Floriculture Maintenance	£10,000.00		£8,840.00		£1,160.00	£10,000	
New Planters						£3,500	
Remove Old Planters						£1,000	
Dingle Asset Maintenance						£10,000	
Total	£10,000.00		£8,840.00		£1,160.00	£24,500	
Grants / Donations							
15 Churchyard Upkeep	£2,000.00		£550.00		£1,450.00	£2,000	
16 Youth Groups							
17 Grants / Donations	£2,500.00		£1,400.00		£1,100.00	£2,500	
Total	£4,500.00		£1,950.00		£2,550.00	£4,500	
Grass-cutting							
26 Grass-cutting	£4,000.00		£3,356.00		£644.00	£4,000	
Odd Jobs Contract						£3,500	
Total	£4,000.00		£3,356.00			£7,500	
Gutterscroft							
21 Maintenance	£4,000.00		£4,369.60		£369.60	£4,500	
22 Utilities	£2,000.00		£2,779.78		£779.78	£3,500	
34 Feasibility Study							
46 Gutterscroft Income		£7,610.00		£12,610.00	£5,000.00		£12,000
56 Rebuild Project						£8,000	
57 Equipment / Sundries			£462.81		£462.81	£1,500	
58 Hire Refund				£190.00			
Cleaning						£2,000	
Replacement Chairs						£1,100	
Tarmac - Entrance Road						£5,000	
Total	£6,000.00		£7,612.19		£1,612.19	£25,600	
Littering / Flytipping							
32 Littering / Flytipping	£2,000.00		£1,570.00		£430.00	£1,000	
Total	£2,000.00		£1,570.00		£430.00	£1,000	
Members Expenses							
27 Members Expenses	£1,000.00		£250.00		£750.00	£500	
28 Members Training	£500.00		£670.00		£170.00	£1,500	
Chairs Allowance						£300	
Total	£1,500.00		£920.00		£580.00	£2,300	

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Haslington Parish Council
Resolved 2024-25 Budget

Cont. from page 101

	Misc Income								
39	VAT Reclaim		£5,000.00		£2,186.75	£2,813.25			£15,000
48	Misc Income		£7,500.00		£9,847.15	£2,347.15			£2,420
	CCLA Bank Interest								£7,380
	Neighbourhood Plan								
35	Neighbourhood Plan	£3,000.00		£766.80		£2,233.20		£3,000	
	Total	£3,000.00		£766.80		£2,233.20		£3,000	
	Parish Community								
23	Play Equipment	£2,000.00		£2,390.02		£390.02		£4,000	
24	Playing Field	£500.00		£1,213.02		£713.02		£500	
38	Community Maintenance	£3,000.00		£1,125.00		£1,875.00		£1,500	
40	Community Projects / Activities	£10,000.00		£560.00		£9,440.00		£3,000	
45	Benches / Bins	£1,000.00				£1,000.00		£2,000	
47	Best Kept Garden	£750.00		£754.60		£4.60		£750	
51	SIDs	£500.00				£500.00		£2,000	
53	Public Convenience	£1,040.00				£1,040.00		£1,040	
54	Newsletter / Information							£1,000	
59	Coronation	£3,000.00		£2,171.95		£828.05			
	Signage							£1,000	
	Youth Shelter							£8,000	
	Sports Equipment - Gutterscroft							£2,400	
	Community Chest - PB							£10,000	
	Playground Fencing - Gutterscroft							£15,000	
	D Day Celebrations							£2,000	
	Highways Cleaning Top Up							£0	
	Gazebo							£1,000	
	Meeting Projector							£1,200	
	Total	£21,790.00		£8,214.59		£13,575.41		£56,390	
	Payroll								
1	Salaries and Wages	£15,800.00		£16,026.88		£226.88		£17,318	
2	Tax and NI			£3,390.50		£3,390.50		£3,300	
	Total	£15,800.00		£19,417.38		£3,617.38		£20,618	
	Precept								
6	Precept		£90,000.00		£90,000.00				£90,722
	Remembrance								
29	War Memorial	£150.00		£100.00		£50.00		£150	
30	Remembrance Activities	£600.00		£588.00		£12.00		£700	
	Total	£750.00		£688.00		£62.00		£850	
	Streetlighting								
20	Streetlighting	£1,000.00		£2,472.78		£1,472.78		£2,719	
	Total	£1,000.00		£2,472.78		£1,472.78		£2,719	
		Payments	Receipts	Payments	Receipts			Payments	Receipts
	GRAND TOTAL	£91,790.00	£110,110.00	£72,705.92	£114,453.90			£180,327	£127,522
								Appropriation from Reserves	-£52,805