

Haslington Parish Council

Minutes of Meeting held on Monday 6th November 2023

Attendance: Cllrs. Samantha Green – Chair, Howard Blake, Mike Blakeman, Yvonne Bushill, Connie Davis, Martin Deakin, Steve Edgar Janet Griffith, Melissa Mews, Graham Sawyer, Andrew Stubbs, Rob Welch, Stephen Welch

Apologies: Cllr Anthony Peake, Mark Trigger

Not in attendance:

Also in attendance: Wayne Salisbury - Clerk, Cllr Alison Heler (Cheshire East)

Public: 1

Meeting started at 7:03 pm

1. Welcome

The chair opened the meeting and welcomed those present and thanked all for their attendance.

2. To receive apologies for absence

Apologies received from Cllr Peake and Cllr Trigger.

3. Declarations of Interest

Cllr Green and Cllr Blake declared an interest in item 11 Schedule of payments.

Cllr Stubbs, Cllr Davis,

and Cllr Edgar declared an interest in item 14 – Haslington Conservation Group funding.

Cllr Mews joined the meeting at 7:05 pm

4. Policing Matters

The PCSO was not in attendance but had provided the following report ahead of the meeting to be shared with members.

ASB – X 7 Incidents - 1 x Neighbour dispute – Haslington 1 x Youths banging on the door - Haslington 1 x Dog walker having things shouted at them - Haslington 1 x Motorbike riding anti-socially on the Clay Lane Fields - Haslington 1 x Laser pen being shone into drivers faces when driving – Haslington (Other incidents have sensitive details) Criminal Damage – X 2 1 X Wires cut on a residents house – Haslington 1 X Bricks thrown through a residents window X 2 – Haslington Violence – X 19 Incidents include business disputes and neighbour disputes. (Sensitive details) One incident of note for the community is a dog incident at the Gutterscroft Park in Haslington. A bigger dog got off the lead and attacked a small dog and the owner.

5. Minutes of the previous meeting

RESOLVED: that the minutes of the meeting held on the 2nd of October 2023 be approved as a correct record and signed by the Chair

6. Public Participation.

A member of the public was in attendance with an interest in the outcome of item 14. The Chair asked the member of the public some questions to assist in establishing the history of the Conservation group. It was determined that any further conversation by members would take place within the appropriate agenda item.

7. Cheshire East Borough Councillors' Reports

Cllr Heler reported.

- Car parking consultation has now closed and a petition with over 1000 signatures has been handed in.
- Development on the drain issue on Elton Lane. United Utilities have been out to inspect.
- Signage has been requested for Hassall Road due to issues with increased non-local traffic using this narrow road. This will be chased up.
- Burnt out car at Winterley Pool on Saturday 4th November which has now been moved.

Cllr Blake asked about the ownership of the Waterloo Road Car Park. Cllr Edgar stated that they have received a letter from a resident with information on ownership and that he was waiting for confirmation from Cheshire East on details of a historic lease agreement.

Cllr Griffith asked about the Parish Council purchasing the car park. Cllr Edgar stated that determining ownership was the priority.

8. Remembrance Service

The Chair confirmed that the Remembrance Service will be taking place on Sunday 12th November. With the parade assembling in Waterloo Car Park at 10:30am.

It was confirmed that a resident has now come forward and offered to play the last post and reveille.

The appropriate road closures are all in place and confirmed.

The Cosey will be providing refreshments after the service, and an announcement will be made at the service to advise attendees.

9. Christmas Carols Service

The Chair confirmed that that the service will take place on the village green on Friday 22nd December at 6:30pm. The Chair will check with Cllr Peake on if the band has been arranged. It was reported by a member that Santa has confirmed that he will be attending.

10. D-Day Celebrations

The chair shared a proposal with members for the Parish Council to host a D-Day Celebration event. A speculative enquiry had been made with a vocal trio to provide live music.

RESOLVED: To host an evening community event at the Cricket Club. The Parish Council will provide entertainment and will cover food costs for up to 150 attendees.

11. Authorisation of Payments

RESOLVED: The schedule of payments correctly states the invoices presented and that the following are authorised to be paid or accepted as paid (As detailed on page 94)

£3312.01 to be paid, £2354.66 as paid under 5.5b, £4395.02 as paid under 5.5a.

12. Approved Annual Payments List

RESOLVED: That the annual payments list is approved with the highlighted amendments. (As detailed on page 95)

13. External Audit

The Clerk updated that no notice of completion has yet been received from the external auditor and that we are currently still only in possession of the interim certificate. Council will be asked to note and accept the external audit completion once received.

14. Haslington Conservation Group Funding

Members were provided with a summary of minutes of past decisions and actions as well as some guidance on what now needed to be determined.

Members were informed that The Dingle Orchard Project was owned by the Haslington Support Group and was later taken over by the Haslington Conservation Group.

RESOLVED: To confirm that the benches purchased in September 2022, were made with the budget allocation of £2500 towards the community orchard as agreed in the July 2022 meeting. The benches remain assets of the Parish Council.

RESOLVED: To confirm the funds of £3000 received from the Haslington Support Group on the 12th of October 2022, were being held for projects relating to the Haslington Support Group and to facilitate purchases for The Dingle Orchard Project. Purchases of Trees (£1041.60) and seeds (£176) had been made leaving a balance of £1782.40. It was agreed that this balance can now be returned to the Haslington Support Group.

15. 2024 Meeting Dates

RESOLVED: That the meeting dates for full council for 2024 will be.

Monday 8th January (2nd Monday due to Bank Holiday)

Monday 5th February

Monday 4th March

Monday 8th April (2nd Monday due to Bank Holiday)

Monday 13th May (2nd Monday due to Bank Holiday)

Monday 3rd June

Monday 1st July

August Recess

Monday 2nd September

Monday 7th October

Monday 4th November

Monday 2nd December

16. Planning Applications

Reference Number	23/3927N
Type Of Application	Prior Approval - Householder (Additional Storeys)
Location	Omega, TAYLORS LANE, OAKHANGER, CW1 5XD
Proposal	Construction of an additional storey above the principal part of the existing bungalow. Raising height of dwellinghouse from 5.9m to 8.4m. The building will be taller with similar window openings within the upper floor to those existing at ground floor level (apart from side elevations where there will be no window openings above those existing at ground floor level. External materials will match those existing.
Deadline for Comments to CE	9th November

RESOLVED: To submit comments to the planning authority stating that: Haslington Parish Council has no comments to make on this application.

Reference Number	23/4036D
Type Of Application	DISCHARGE OF CONDITIONS
Location	437, CREWE ROAD, WINTERLEY, CW11 4RF
Proposal	Discharge of conditions 3, 9, 10, 11, 12 on approval 23/1537N.
Deadline for Comments to CE	16 th November

RESOLVED: That no action is taken regarding this application.

17. Gutterscroft Management Committee

RESOLVED: That the quote for Rhino Safety to provide updated risk assessments and fire policy for the Gutterscroft centre to be accepted.

18. Clerks Report

The Clerk summarised their written report highlighting the issue that they have had in arranging a meeting between members and the highways officer.

This required meeting was to discuss the locating of Council owned Speed Indicator Devices (SIDS) and understanding and ensuring that their position was aligned the Cheshire East Strategic Speed Management Plan.

With the highways officer not being able to meet Council members an alternative Cheshire East contact has been provided and the Clerk has been liaising with them over the past week and has obtained further information which will be shared with members to progress the issues surrounding SIDS.

Cllr Bushill raised that a resident in Oakhanger had spoken to her with regards to SIDS and required some further information. The Clerk will provide Cllr Bushill with responses to the raised points.

19. Budget 2024/25

Members were provided with documentation which showed the current budget and reserve position, the forecasted expenditure and income for 2023-24 and budget considerations for 2024-25 which members had submitted prior to the meeting.

Further budget considerations were discussed including topping up services for highway cleaning, resurfacing the road at the Gutterscroft, further speed indicator devices and maintenance at the green space area at the end of Primrose Ave and the junction with The Dingle should asset transfer be successful.

Members were asked if they were in favour of a resident request to enclose the play equipment at the Gutterscroft playing field. Members were in principle in favour and Cllr Deakin agreed to explore options and costs.

Members were also informed of the tax base information for 2024-25 and how this would affect the precept.

Members were advised that the finance committee will be meeting on 22nd November and that the 2024-25 budget will be drawn up ready for being recommended to full council at the meeting on the 4th of December.

Members were advised that there were several lines from the current years budget which had not seen spending against them, and that the Council could realise any outstanding projects if any members wished to bring them for consideration at a future meeting.

20. Winterley Ward

Cllr Blakeman enquired about the level of the pool and if this was going to be addressed. Cllr Edgar advised that this had been reported to highways and was in progress with the landowner.

Cllr Blake asked when a full council meeting will be held in Winterley. The Clerk will investigate scheduling the January 2024 meeting in Winterley.

Cllr Blake stated that the village Christmas tree is purchased on our behalf by JD Services and asked if he can be reimbursed promptly. The clerk advised that the purchase of the Christmas tree is an approved budget line and that reimbursement can be made on production of the receipt.

21. Oakhanger Ward

Cllr Bushill advised that they had no further updates with them already raising the point regarding SIDS.
Cllr Bushill advised that they will not be present at the December meeting and gave their apologies.

22. Haslington Ward

Cllr Griffith advised that The Dingle School had received an outstanding OFSTED report.

Cllr Davis reported that there was activity on a field on Clay Lane which was being filled in. Cllr Edgar advised that this has been reported to planning enforcement.

Cllr Green advised that there were moles on the village green. The clerk will make enquiries with a pest control contractor to assess the Councils options.

Meeting closed at 8:58 pm.

**Haslington Parish Council
Schedule of Payments
6th November 2023**

Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe
1	ChALC	Planning Training - Y Bushill / Sam Green / M Trigger	90.00		LGA 1972 S111	Yes
2	ChALC	Induction Training - M Blakeman / R Welch	50.00	250.00	LGA 1972 S111	Yes
3	ChALC	Induction Training - A Stubbs / M Trigger	50.00		LGA 1972 S111	Yes
4	ChALC	Planning Training - Y Bushill / M Trigger	60.00		LGA 1972 S111	Yes
5	Scribe	Hall Booking Add On Subscription	716.40		LGA 1972 S111	Yes
6	Kompan	Play area inspection October 2023	146.28		Open Spaces Act 1906 ss9 & 10	Yes
7	Wayne Salisbury	Stationary - Magnets for noticeboard	9.99		LGA 1972 S111	Yes
8	Wayne Salisbury	Stationary - A4 Printer Paper	8.99	38.33	LGA 1972 S111	Yes
9	Wayne Salisbury	Mileage Expenses - ChALC AGM	19.35		LGA 1972 S111	Yes
10	Clr Howard Blake	M & S Vouchers - Best Garden Awards Prizes	55.00		LGA 1972 S144	Yes
11	JD Services	Floriculture - Winter Planting (Tender)	995.00		Open Spaces Act 1906 ss9 & 10	Yes
12	JD Services	Grasscutting (Tender)	326.00		Open Spaces Act 1906 ss9 & 11	Yes
13	JD Services	Odd Job Maintenance (12 hours) Benches (6 hours)	360.00	2106.00	Open Spaces Act 1906 ss9 & 12	Yes
14	JD Services	Gutterscroft Hedgecutting (Odd Jobs Tender)	250.00		Open Spaces Act 1906 ss9 & 13	Yes
15	JD Services	Litterbin Emptying Haslington/Winterley	175.00		Litter Act 1983 S5	Yes
Total			3312.01			

Payments made as authorised on the approved payments list (5.5b)

Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe
16	08/10/2023 Smarty	Phone Monthly Fee	7.20		LGA 1972 S111	Yes
17	02/10/2023 British Gas	Gutterscroft Gas Usage	58.00		LGA 1972 S133	Yes
18	02/11/2023 British Gas	Gutterscroft Gas Usage	58.00		LGA 1972 S133	Yes
19	18/10/2023 Scottish Power	Streetlighting Energy	725.64		Highways Act 1980 S301	Yes
20	25/10/2023 Waterplus	Gutterscroft Water Usage	7.55		LGA 1972 S133	Yes
21	26/10/2023 Smarty	Phone Monthly Fee (CCTV)	9.00		LGA 1972 S111	Yes
22	27/10/2023 W Salisbury	Salary - September	1252.48		LGA 1972 S112	Yes
23	27/10/2023 HMRC	PAYE - TAX & NI	236.79		LGA 1972 S112	Yes
Total			2354.66			

Payments made as authorised under financial regulations 5.5a

Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe
24	03/10/2023 W Salisbury	Salary - Additional 32.75 hours paid	359.73		LGA 1972 S112	Yes
25	03/10/2023 HMRC	PAYE - TAX & NI - as a result of additional 32.75 hours paid	242.55		LGA 1972 S112	Yes
26	09/10/2023 W-Heat	Gutterscroft Toilet Repair	168.00		LGA 1972 S133	Yes
27	09/10/2023 The Parish Noticeboard Company	3 x new noticeboards - Second 50% payment	1881.00		LGA 1972 S111	Yes
28	10/10/2023 Wicksteed	Hurricane Swing Repair	1449.74		Open Spaces Act 1906 ss9 & 10	Yes
29	24/10/2023 Haslington Rangers	Grant Donation	200.00		LGA 1972 S137	Yes
30	31/10/2023 Clean as Newall	Gutterscroft Cleaning 26th Oct 2023	94.00		LGA 1972 S133	Yes
Total			4395.02			

Resolved to be paid at the meeting held c
Minute Reference

6th November 2023

Haslington Parish Council

Draft List of Standing Orders, Direct Debits and regular payments to be made as required, which will be put to the Annual Parish Council Meeting in May 2023 for approval.

All these payments are in connection with existing or on-going contracts with the suppliers listed below. These payments values are approximations and based on the previous year's payments

Transaction	Frequency	Payee	Amount
Salary Payment	Monthly (£938.90 in 02/23)	Clerk	Variable up to £1300
PAYE/NI	Monthly (£256.94 in 02/23)	HMRC	Variable up to £300
Registration Fees	Annual DD (£40 in 2023)	ICO	Variable up to £50
Membership	Annual (£1470 in 2022)	ChALC	Variable up to £1600
Membership	Annual (£140 in 2022)	Cheshire Community Action	Variable up to £150
Membership	Annual DD (£36 in 2022)	CPRE	Variable up to £45
Audit Fees	Annual (£459 in 2022)	JDH Business Services	Variable up to £500
Audit Fees	Annual (£480 in 2022)	PKF Littlejohn	Variable up to £520
Insurance	Annual (£2889.77 in 2023)	Zurich Municipal	Variable up to £4000
Payroll Services	Annual (£120 in 2022)	John Greenall & Co	Variable up to £150
Website Domain	Annual (£20 in 2023)	Netwise	Variable up to £30
Website Hosting & Support	Annual (£330 in 2023)	Netwise	Variable up to £400
Antivirus Software	Annual (£14.40 in 2023)	NGL Technology	Variable up to £20
Financial Software	Annual (£561.60 in 2022)	Scribe	Variable up to £700
Online Storage	Annual (£95.88 in 2022)	Dropbox	Variable up to £120
CCTV Sim Card	Monthly (£10 in 2023)	SMARTY	Variable up to £15
Mobile Phone	Monthly (£7.20 in 2023)	SMARTY	Variable up to £10
Gutterscroft Gas	Monthly DD (currently £92)	British Gas	Variable up to £150
Gutterscroft Electricity	Variable (£404.10 12/22 to 03/23)	Scottish Power	Variable up to £500
Gutterscroft Water	Monthly DD (£62.13 in 3/23)	Water Plus	Variable up to £70
Un-metered Electricity - streetlights	3-Monthly DD (£737.04 in 09/22 & £341.62 in 12/22)	Scottish Power	Variable up to £1000
Odd Jobs Contract – 3 hours per week / Avg £25 PH	Monthly	JD Services	Variable up to £325

Note: All payments are subject to change but are budgeted for.

Any additional regular payments will be added to the list and will be submitted to Council for ratification.