

# Haslington Parish Council

## Minutes of Gutterscroft Management Committee Meeting held on Thursday 31<sup>st</sup> August 2023 at Gutterscroft Centre

**Attendance:** Cllr Janet Griffith (Chair), Cllr Mike Blakeman, Cllr Stephen Welch

**Apologies:** Cllr Connie Davis      **Not in attendance:** None

**Also in attendance:** Cllr Samantha Green, Cllr Graham Sawyer, Clerk Wayne Salisbury

**Public:** None

**Meeting started at 7:00 pm.**

**1. To receive apologies for absence**

Apologies received from Cllr Davis.

**2. Declarations of Interest**

No interests declared.

**3. Minutes of the previous meeting**

RESOLVED: that the minutes of the meeting held on 20<sup>th</sup> July 2023 be approved as a correct record and signed by the Chair

**4. Public Participation**

No members of the public were in attendance.

**5. Quote for Electrical Repairs**

RESOLVED: To accept the quote for £698 from W-Heat for essential repairs. It was noted that this was authorised from £500 of the committee-delegated expenditure for August and £198 of the committee-delegated expenditure for September.

**6. Gutterscroft Newbuild Project**

Cllr Griffith commented on the feasibility study that was previously completed and presented to Council.

Cllr Welch stated that they have spoken to a local architect and proposed that an initial preliminary meeting be set up to discuss the project further with the committee.

It was agreed that this information would be provided to all members at the next full council meeting.

The Clerk reminded members of the shared workbook that has been set up and to make use of it by adding any relevant information.

**7. To consider the quote for a hall hire booking system**

RESOLVED: To purchase the Scribe booking add-on for hall hire bookings. It was agreed that this decision would be put to full Council at the October meeting for further resolution.

It was agreed that the stripe card payment integration would not be opted for at this time.

**8. To consider other matters relating to the Gutterscroft Centre**

Cllr Welch reported that W-Heat have informed that the boiler can be adjusted to be more economical and that the radiators could have a lower surface temperature which could eliminate the need for radiator guards.

Cllr Welch stated that the cooker switch has not been replaced and that the bathroom lights which now have a movement sensor still have operational light switches and that he was expecting these to be bypassed.

It was agreed that a new kitchen door was required and that quotes would be obtained to be presented at the October full council meeting.

Cllr Griffith asked if the gates are now back on code and who has the code in case of emergency.

**9. To consider the date of the next committee meeting**

The next meeting will take place on Thursday 19<sup>th</sup> October 2023 at 7 pm.

**Meeting ended at 8:00 pm.**