

Haslington Parish Council

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Minutes of Meeting held on Monday 7th September 2020

20/4/01 Attendance

Present:-

Councillor Lee Allen, Yvonne Bushill, Alan Casey, Doris Farrall, Samantha Green, Janet Griffith, Alison Heler, Richard Hovey (Chair) and Antony Peake

To receive apologies for absence

Apologies were received from Councillors Howard Blake, Martin Deakin, Iain Goodwin and Melissa Mews

In attendance:-

Hannah Marr (Acting Clerk) and Councillor Steven Edgar

20/4/02 To note declarations of Members' interests

Councillor Lee Allen declared an interest related to Haslington and Crewe Green Branch – Royal British Legion

Councillor Alan Casey declared an interest related to the Gutterscroft Management Committee

Councillor Doris Farrall declared an interest related to the Gutterscroft Management Committee as well as payments made to George Farrall and JD Services

Councillor Samantha Green declared an interest related to payments made to George Farrall and JD Services

Councillor Richard Hovey declared an interest related to Haslington and Crewe Green Branch – Royal British Legion

Councillor Tony Peake declared an interest related to Haslington and Crewe Green Branch – Royal British Legion and The Red Cross Society

20/4/03 Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit comments

A member of the public requested further information related to the Council's Audit process and was requested to contact the Clerk. The Chair explained the roles of Internal and External Audit would be covered in Agenda Item 14

20/4/04 To confirm the Minutes of the Haslington Parish Council Meeting held on Monday 6th July 2020

20/4/05 To confirm the appointment to the post of Parish Clerk and Responsible Financial Officer as recommended by the Interview Panel

Members **resolved** to appoint Hannah Marr as the new Parish Clerk and Responsible Financial Officer for Haslington Parish Council

20/4/06 To give a vote of thanks to the outgoing Parish Clerk, Mrs Joan Adams

The Chair led a vote of thanks to the outgoing Parish Clerk, Mrs Joan Adams on behalf of Haslington Parish Council and the residents of Haslington

20/4/07 To receive a report from the Chair of Haslington Parish Council

Councillor Hovey, Chair of Haslington Parish Council, welcomed Councillor Melissa Mews upon her recent co-option to the Parish Council and requested that an existing Councillor nominate themselves to support Councillor Mews as part of her induction

Councillor Hovey also informed Members of the new Clerks contact details which have previously been circulated and also published on the Parish Council website. Items have also been purchased to support the Clerk in her work

20/4/08 To receive a report from the Vice-Chair of Haslington Parish Council

The Chair provided a report on behalf of the Vice-Chair who was unable to attend the meeting

The Vice-Chair asked that the following information be passed on to Members:-

- Amberon have been booked to facilitate the road closure for Remembrance Sunday at a cost of £466
- The Community Cinema Project is currently on hold due to COVID-19 and will be revisited at a future date
- A virtual meeting was held with the Police Crime Commissioner who advised that Parishes would have dedicated Police Constable as well as a Police Community Support Officer
- A request was made to Members that they consider a poster competition with Haslington Primary Schools to highlight issues related to littering, dog fouling and poor parking which can be located around the village
- The Vice-Chair wished it conveyed that he supported a contribution of 50% was made by the Parish Council towards the request for funding under Item 20 on the Agenda

20/4/09 To receive a report from the Cheshire East Councillors covering the Haslington Parish

Councillor Steven Edgar updated Members on the following:-

- A residents liaison group for Pool Lane has been established
- There is no further update on Phase Three of the Pool Lane development
- Discussions have taken place regarding the Hollybush site relating to the planning application
- Work has begun on Shelburne Drive by United Utilities which are aimed to be completed by October 2020
- Discussions have taken place with Cheshire East Council regarding the public open space behind Shelburne Drive
- Work will take place in 2021 to widen the A500
- Councillor Edgar agreed again to raise the request to have average speed cameras placed on the diversion routes which will be discussed again once the traffic management plan is available

20/4/10 To consider matters related to the approval and implementation of revised Council Policies which include:-

- a) Standing Orders
- b) Financial Regulations
- c) Councillor Code of Conduct
- d) Grants and Donations

It was **resolved** to adopt the Policies as working documents for formal review at a future meeting

20/4/11 To consider matters related to the signatories on the Parish Council bank accounts

It was **resolved** to add the new Clerk to the Councils bank accounts as a signatory

The following confirmed that they were signatories on the Councils bank accounts:-

- Councillor Lee Allen
- Councillor Doris Farrell
- Councillor Tony Peake
- Councillor Yvonne Bushill
- Councillor Richard Hovey
- Councillor Alan Casey

- 20/4/12** To note, consider and approve year to date payments between 1st April 2020 to 31st July 2020 to the value as shown in the Income and Expenditure Report:-
- Net Amount: £19,508.36
 - Gross Amount: £20,151.71
- The income and expenditure report was noted and approved
- 20/4/13** To approve payments for invoices and funding requests received between 1st August 2020 and 31st August 2020
- It was **resolved** to approve the payments with total:-
- Net Amount: £3,741.56
 - Gross Amount: £3,902.06
- 20/4/14** To consider matters related to Internal and External Audit
- The Clerk provided an update on the Internal and External Audit
- The Chair outlined the roles of internal and external audit for the benefit of the public
- 20/4/15** To note the revisions and updates made to the Haslington website in accordance with the Web Content Accessibility Guidance 2.1 Regulations
- Councillor Alan Casey provided an update on the revisions made to the website in accordance with the Web Content Accessibility Guidance 2.1 Regulations
- 20/4/16** To consider matters related to updating Members information with the Cheshire Association of Local Councils (ChALC)
- It was **resolved** to update Members information which will also be shared with the Cheshire Association of Local Councils
- 20/4/17** To consider matters related to the installation of a defibrillator at Haslington Cricket Club
- It was **resolved** to fund the installation of defibrillator at Haslington Cricket Club subject to confirmation from the Club
- It was **resolved** the Councillor Tony Peake would lead on the project in conjunction with the Clerk
- 20/4/18** To consider matters related to hedgerow on Pool Lane
- Member discussed the hedgerow on Pool Lane and will liaise with Councillor Steven Edger following the meeting to discuss this further
- Councillor Martin Deakin joined the meeting at the end of this item
- 20/4/19** To consider matters related to play equipment at the Gutterscroft Centre
- Members discussed the reopening of the play equipment and will be placing signage to advise residents on how to use the equipment safely in accordance with COVID-19 guidance
- 20/4/20** To consider matters related to a request for funding from St. Matthew's Church
- It was **resolved** to award St Matthew's Church £5,000 towards audio equipment
- 20/4/21** To consider matters related to Remembrance Sunday 2020
- It was **resolved** that Councillor Tony Peake would be responsible for the risk assessment for Remembrance Sunday
- It was noted that Amberon had also been booked to facilitate the road closure as per the Vice-Chair's report
- 20/4/22** To consider matters related to fencing on the Village Green
- It was **resolved** to allocate funds of £16,787 be allocated to install one metre fencing and four planters on the Village Green

20/4/23 To consider matters related to memorial benches

It was requested that Councillor Howard Blake prepare a report for a future meeting of Council regarding memorial benches throughout the Parish

20/4/24 To consider matters related to the Haslington Neighbourhood Plan

The Chair updated Members and will provide a report for a future meeting of Council

20/4/25 To consider matters related to Planning Applications

Members discussed the Crewe Green Road development and gave delegation for the Chair to submit a comment on behalf of the Parish Council

20/4/26 To consider matters related to Winterley Ward

Members discussed the play equipment on the Stuart Milne development and Councillor Alison Heler will pass further information to the Clerk

Members also raised that the keep left signs in Winterley were in a poor state of repair and that photographs will be sent to the Clerk so that this could be raised with Cheshire East Council Highways

It was **resolved** to continue the meeting past 9pm

20/4/27 To consider matters related to Oakhanger Ward

Members discussed concerns related to additional traffic which will be diverted via Oakhanger once the A500 works begin

20/4/28 To consider matters related to Haslington Village Ward

Members discussed the issues behind Shelburne Drive and that a residents group had been formed to highlight the issues

Members were advised that PCSO Jolley will be carrying out Bike Marking on the Village Green on Saturday 12th September

Councillor Sam Green requested that winter planting is purchased and that benches and bins are discussed for Primrose Avenue. The Clerk requested further information be supplied

It was **resolved** that a poster competition be established with the local primary school to highlight issues related to littering, dog fouling and poor parking which can be located around the village

20/4/29 To consider matters related to urgent business needed to be carried out by Haslington Parish Council in the interest and benefit of those who live or operate within the parish boundary

It was **resolved** that the Clerk contact myDentist on Crewe Road regarding the state of the railings outside the building

It was **resolved** that £10 vouchers be purchase for the winners of the Best Kept Garden Competition and that the Clerk liaises with Councillor Howard Blake to organise the distribution

20/4/30 To consider the dates of future meetings of Haslington Parish Council:-

- Monday 5th October 2020
- Monday 2nd November 2020
- Monday 7th December 2020
- Monday 4th January 2021
- Monday 1st February 2021
- Monday 1st March 2021

Members **resolved** to approve:-

- Dates of future meetings
- Meetings will start at 7pm and will continue to be held on the Zoom social media platform for the foreseeable future in light of COVID-19

The meeting closed at 9:23pm