

Haslington Parish Council

Minutes of Meeting held on Monday 5th June 2023

Attendance: Cllrs. Samantha Green – Chair, Howard Blake, Mike Blakeman (after item 6) Yvonne Bushill, Connie Davis, Martin Deakin, Janet Griffith, Anthony Peake, Mark Trigger (after item 6) Stephen Welch

Apologies: Cllrs Graham Sawyer, Melissa Mews

Not in attendance: Cllrs, Andrew Stubbs, Rob Welch (After item 6)

Also in attendance: Wayne Salisbury (Clerk) Gill Ayres (Locum Clerk) Cllr Alison Heler (Cheshire East), PCSO Jolley (up to item 4)

Public: 2 members

1. Welcome

The chair opened the meeting and welcomed those present. The chair reminded members of the importance of replying to required emails in good time as well as raising their hands if they wish to speak during the meeting. The chair also reminded members to stick to each agenda item when speaking.

2. To receive apologies for absence

Apologies had been received from Cllr Sawyer and Cllr Mews

3. Declarations of Interest

Cllr Green declared an interest in item 19, Odd job contract and item 22 Schedule of payments.

Cllr Edgar declared an interest in item 9. (Interest was declared at the start of item 9)

RESOLVED: To change the order of business and for the public participation item to be moved from item 6 to item 4. This was to allow the Police representative to give an update as close to the start of the meeting as possible.

4. Public Participation.

- a) PCSO Jolley from Cheshire Police updated members with information as taken from their latest beat report;
- 1 X Suspicious males at the address, unknown if they were sales.
 - 1 X Someone drew something on the resident's windows and the resident was worried that they would get burgled.
 - 3 X Neighbour dispute - Haslington.
 - 1 X Suspicious males – Haslington – believed to be from a sales team.
 - Road range incident
 - Dog loose in Haslington
 - Male running after child at school time in Haslington, no further calls and limited details.
 - Violence: - X 15 (Most with sensitive details)
 - Criminal Damage: - X 2
 - Lorry driver tried to punch a driver in the face and tried to smash a window - dispute.
 - Drugs: - X 2
 - Fraud: - X 2 Online Shopping

Cllr Peake asked PCSO Jolley why the Council had not seen the PCSO recently. PCSO Jolley updated that they had been part of the Knife Angel team which had taken them away from the Parish. PCSO Jolley confirmed that now the Knife Angel has left Crewe they are back to their usual duties.

b) A resident who has introduced a maprun activity in the Parish provided an update on the progress so far;

- Course has been mapped and created. It is available now to anyone who wishes to have a go.

Resident met Cllr Welch two weeks ago and agreed:

- That the event would not be competitive.
- The event would use the MapRun technology. This is an App therefore participants would need a smartphone to make full use. If there is sufficient demand for a lo-tech option this can be provided
- Publicity – would request the help of the Parish Council to identify potential stakeholders (e.g., footpath / local history groups) to publicise the event. In the meantime, the resident has reached out to the local Scouts and Guides groups.
- Maps – either accessed via a link to a website (ideally the Parish website) so that participants can print for themselves or provide them.
- Outstanding questions: Course – the field between Maw Lane and Clay Lane is used for recreation, but there is no evidence of formal rights of way. The question is outstanding as to whether the gaps in the hedge that surrounds the area are simply unofficial shortcuts used by locals. / Public liability insurance / Launch event in August / Safeguarding
- Costs – costs will be £2 per participant (£1 for map & £1 MapRun licence fee). The resident asked if the Parish Council be prepared to cover this.
- Actions - Address the outstanding questions / Follow up on meeting with Steve and Martin / Request that the Parish Council considers the budget request for £100 representing 50 maps x £1 plus 50 MapRun licence fees x £1

Cllr Peake asked a question on who is responsible and liable for the activity.

Cllr Davis asked if certificates would be available for those who complete the activity.

c) A representative of the allotment society thanked the Council for funding which has assisted in purchasing a shed and a mower.

5. Minutes of the previous meeting

RESOLVED: that the minutes of the meeting held on 16th May 2023 be approved as a correct record and signed by the Chair with the following amendment;

Page 43, item 8

- **Gutterscroft**

RESOLVED: That the membership of the Gutterscroft working group is; Cllr Green, Cllr Sawyer, Cllr Griffith, Cllr Davis, Cllr Welch.

It was noted that it would be appropriate for this working group to be formed as a committee of the council when it next appears on a meeting agenda.

The minute has been edited to remove Cllr Peake as previously shown in the draft minutes.

6. Co-option to fill vacancies

Exclusion of Public. To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the discussion of the next items on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.

RESOLVED: that the meeting be closed and that members of the public be excluded.

The chair noted that members had received information prior to the meeting from each candidate, detailing their reasons on why they wished to join the Council and what they could bring to the role. The clerk distributed information showing the vacant seats along with the ward preference from each candidate.

RESOLVED: that the candidates be co-opted to the Council as follows;

Mark Trigger to Winterley Ward

Mike Blakeman to Winterley Ward

Rob Welch to Winterley Ward

Andrew Stubbs to Haslington Village Ward

These co-options have been made within the 35-day period of the election which was held on 4th May 2023 which allowed for co-options to be made without the need for an election to be requested by the electorate.

The meeting was reopened to members of the public.

7. Gutterscroft Management Committee.

RESOLVED: The terms of reference were approved.

RESOLVED: The membership of the Gutterscroft Management Committee is; Cllr Griffith, Cllr Davis, Cllr Welch, Cllr Blakeman (Cllr Green and Cllr Sawyer will participate in the committee on an ex-officio basis as chair and vice-chair of the Council)

8. Personnel Committee

RESOLVED: The terms of reference were approved with the amendment of;
1e - The committee will meet on the 2nd Monday of the month if required.

RESOLVED: The membership of the Personnel Committee is; Cllr Sawyer, Cllr Deakin, Cllr Griffith, Cllr Mews, Cllr Peake. (Cllr Green and Cllr Sawyer will participate in the committee on an ex-officio basis as chair and vice-chair of the Council)

9. Planning Committee

RESOLVED: The terms of reference were approved with the amendment of;
1f - The committee shall meet on the 2nd Wednesday of the month as and when required based on received applications and deadlines for comments as set by the Local Planning Authority. The agenda shall be circulated by e-mail to all Committee members in accordance with the Council's Standing Order of three days' clear notice.

RESOLVED: The membership of the Planning Committee is; Cllr Blake, Cllr Bushill, Cllr Trigger, Cllr Green.

A further member will be selected for the Planning Committee in the July meeting to ensure that the committee meets its membership requirements per its terms of reference.

10. Jubilee Trees Working Group.

RESOLVED: That the membership of the Jubilee Tress Working Group is; Cllr Edgar, Cllr Davis, Cllr Green, Cllr Griffith, Cllr Blake, Cllr Trigger.

11. Recording of Meetings Working Group

RESOLVED: This working group would not be formed at this time.

12. Confirm Clerk in role

RESOLVED: That Christopher Wayne Salisbury is the Proper Officer of the Council and Responsible Financial Officer for Haslington Parish Council.

RESOLVED: That Christopher Wayne Salisbury is the data controller for Haslington Parish Council.

13. Confirm removal of previous clerk from banking mandates and instructions

RESOLVED: is to be removed from all banking mandates and instructions.

14. Internal Audit Report

The locum clerk presented the report from the Internal auditor which had been distributed to members prior to the meeting. The locum clerk highlighted several points on the report including the urgency to produce an updated asset register as well as the feedback from the internal auditor which has already been addressed.

RESOLVED: Accept and note the internal audit report.

15. Annual Governance Accountability Return

The locum clerk presented the annual governance accountability return. The columns on section 2 were reviewed along with the explanation of variances and high reserves information.

RESOLVED: That section 1 would be accepted and approved but with item 7 selected as 'No'

RESOLVED: That section 2 would be accepted and approved.

16. Mid-Cheshire Footpath Society

RESOLVED: To renew the Council's subscription to the Mid-Cheshire Footpath Society.

Cllr Edgar queried if the Council could contribute more than the requested fee. Clerk to determine.

17. Playground Repairs

Quotes were presented from Kompan and Hags for the repair of the broken overhead rotator. The council is waiting for a quote from Wicksteed.

RESOLVED: To replace the chains and seat of the piece of equipment up to a value of £1201. (The value of the Hags quote) The clerk will pursue the quote from Wicksteed and once received will instruct the work to commence from the contractor quoting the lowest.

18. Noticeboards

It was agreed that Cllr Trigger will obtain further information and prices and will present a proposal at the July meeting for the Council to consider.

19. Odd Jobs Contract

Cllr Green left the chair at 8:48 pm.

RESOLVED: That Cllr Blake take the chair.

RESOLVED: The odd job contract be awarded to JD Services until March 2024 as per the tender specification and quote received.

Cllr Green resumed the chair at 8:59 pm

20. Planning Applications

To consider the following applications and to determine any comments to be submitted to the planning authority (in the absence of a planning committee)

a) Application No: 23/1883N (Last date for comments 14th June 2023)

Applicant: Mr Andrew Speed

Proposal: Prior approval for the proposed enlargement of a dwelling by an additional storey raising the height of the roof from 6.4m to 9.2M

Location: GLEBE MEADOW, HOLMSHAW LANE, OAKHANGER, CREWE, CW1 5XF

[Cheshire East Planning Application Details](#)

It was agreed that the comment ***Haslington Parish Council has no comments to make on this application*** would be submitted.

- b) Application No: 23/1601N (Last date for comments 7th June)
Proposal: Variation of condition 2 on application 22/1788N - Proposed rear and side extension.
Location: 8, CHAMBERLAIN COURT, HASLINGTON, CW1 5NZ
<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=23/1601N &pr=23/1601N>

It was agreed that the comment ***Haslington Parish Council has no comments to make on this application*** would be submitted.

- c) Application No: 23/0429 - Land off Clay Lane, Haslington
RESOLVED: The comments submitted to the planning authority are a correct representation of the Council's view of this planning application.

21. Cheshire East Borough Councillors' Reports

Cllr Edgar reported;

- Poole Lane phase 3 development has broken ground but work has now stopped as it may now be sold to another developer.
- No further news on the Hazlemere development.
- Land east of M6 now in Alsager, a planning application has come in but now Alsager Town Council are the consultee.
- Cllr Edgar is on the Boundary review committee.

Cllr Heler had nothing further to report.

22. Authorisation of payments

RESOLVED That the schedule of payments correctly states the invoices presented and that £4326.48 is to be paid. (as detailed on page 53)

23. Gutterscroft Management Committee.

It was noted that the committee will be meeting with users of the centre to discuss rent, contracts and any issues on 6th July 2023 at 7 pm.

RESOLVED: That the quote from Dans Garden maintenance service (£160) be accepted for the removal of tree stumps at the Gutterscroft Centre. Consideration of spending for this item was not detailed on the agenda for this meeting. All members present in favour but the decision made under 4.1 and 4.5 of the financial regulations as the cost is under £500 as well as this being a health and safety issue and risk to services.

RESOLVED: For Zero Signs and Digital to provide signage at the Gutterscroft Centre. (Quote £559.18. Spending resolved in April 2023)

24. Winterley Ward

Cllr Blakeman updated that there was graffiti on the bus stop opposite the pool.

Cllr Blake passed on thanks from George Wood for the contribution to Wheelock Church for churchyard upkeep.

Cllr Blake queried if Winterley will get a new planter. The chair advised that the budget will need to be reviewed.

25. Oakhanger Ward

Cllr Bushill reported that there is an issue with a culvert in the road on Taylor's Lane. United Utilities and Cheshire East are aware.

Cllr Bushill reported that a donation has been passed to them for £300 towards a planter for Oakhanger.

Cllr Bushill will forward the donation to the clerk.

26. Haslington Ward

Cllr Griffith reported that they were invited to the Cricket Club for the unveiling of the roller and the new changing rooms. Cricket commentator Charles Dagnall was present at the event. Cllr Griffith reported how fantastic the event was and how it was great to see children engaged with games. It was reported that the roller looks brand new and that it was money well spent.

Cllr Davis reported issues with gutters being full of debris and vegetation and how when it rains it will block the drains.

Cllr Edgar stated that they will contact ANSA street cleansing team

Cllr Peake stated that the road sweeper has been out in Haslington today.

Cllr Davis asked Cllr Edgar in his ward councillor capacity if a bus service can be provided from Haslington to the retail park.

Cllr Blake stated that for the gardening competition now that the boundaries have moved most previous winners are no longer in the parish.

Cllr Green mentioned the state of the alleyways around the parish and that they need attention.

Cllr Edgar will refer this to Cheshire East.

Cllr Peake reported a dip in the road outside 69 Primrose Avenue, possibly forming a sinkhole.

Cllr Green reported that the summer planning has been completed.

Cllr Green reported that the large planters on Crewe Road / Oakland Avenue are in a state of disrepair and that their replacement will have to be considered on a future agenda.

Cllr Green raised the complaint of the mowing of wildflowers by Ansa at Shelbourne.

Meeting finished at 9:35 pm.

Signed as a true record at the meeting held on 3rd July 2023 by Cllr S Green (Chair)

**Haslington Parish Council
Schedule of Payments
5th June 2023**

Date of Debit	Recipient	Purpose	£	£	Power of expenditure
	Sam Green - Coronation Expenses	Waitrose - Coffee & Tea	14.10	411.95	LGA 1972 S111
		Aldi - Tombola & Raffle Prizes	59.35		
		Bunting for Gutterscroft & Village Green	38.97		
		Flag for Flagpole	24.99		
		Flag for Winterley & Oakhanger	11.98		
		Disposable cups and lids	23.70		
		Prizes for best dressed stall	53.97		
		Planting for 4 planters	184.89		
	Sam Green - Gutterscroft Expenses	Amazon - Tea towels	13.99	66.53	LGA 1972 S111
		Amazon - Dish Cloths	7.29		
		Aldi - Handwash	2.25		
		Swift Shoe Repairs - Key Cutting (Lock)	22.00		
		B & Q - Padlock for gate	21.00		
	Winterley Methodist Church	Hall Hire - 11th April	30.00		LGA 1972 S111
	Clean as Newall	Gutterscroft Cleaning 31st May 2023	94.00		LGA 1972 S133
	JD Services	Spring Summer Planting (as per tender)	2815.00	3724.00	Open Spaces Act 1906 ss9 & 10
		Watering	260.00		
		Grasscutting/Weeding/Litterbins	619.00		
		Gutterscroft - Rubbish Removal	30.00		LGA 1972 S133
Total			4326.48		

**Resolved to be paid at the meeting held on
Minute Reference**

5th June 2023
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