

# Haslington Parish Council

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7<sup>th</sup> March 2023

To: **Members of Haslington Parish Council**

Dear Councillor

You are summoned to attend a **Meeting of Haslington Parish Council** which will be held on **Monday 13<sup>th</sup> March 2023 at 7.00pm at Yoxall Village Hall, Crewe Road, Haslington, Cheshire CW1 5QZ**

If you have any COVID-19 symptoms or a cough/cold, can we please ask that you not attend the meeting in the interests of everyone's safety.

Yours sincerely

*G. V. Ayres*

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Parish Clerk and Responsible Financial Officer

## Agenda

1. **Apologies.** To receive apologies for absence.
2. **Declarations of Interest.** To receive declarations of Members' Interests relating to the agenda.
3. **Parish Clerk.** To appoint Locum Parish Clerk / RFO to manage business on a temporary basis pending the recruitment of a new permanent Parish Clerk / RFO (which will be further discussed under item 21 below).
4. **Public Participation.**
  - A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
  - To ensure Covid-19 compliance and public safety, attendance numbers may be limited.
  - Please submit your questions or comments to the Clerk by emailing the address above before 9am on the day of the meeting to ensure inclusion.
5. **Minutes.** To approve the minutes of the meeting held on 6<sup>th</sup> February 2023 (see Appendix A)
6. **Cheshire East.** To receive an update report from Cheshire East Councillor, Steven Edgar.
7. **Planning.** To discuss and agree response to applications listed below
  - 22/2692N - LAND OFF, CREWE ROAD, WINTERLEY: Reserved Matters Planning Application (layout, scale, appearance and landscaping) following outline approval reference 19/3889N - Outline application for the erection of up to 55 dwellings with associated works (access to be considered with all other matters reserved) (resubmission of 18/2726N)
  - 23/0101N - LAND OFF, CREWE ROAD, HASLINGTON: Planning permission for the erection of 5 no. two storey dwellings with associated parking and landscaping.
8. **Election.** To receive update on process.
9. **Grant Application.** To consider an application from Haslington Parish Allotment Society (see Appendix B)

## 10. **Financial Matters.**

- a) **Payments.** To approve payments to JD Services of £65 for emergency work at Gutterscroft following damage caused by birds; and £125 for the checking and emptying of litter bins over five weeks.
- b) **Quotations.** To approve the wording of invitations to quote for contracts for grass-cutting (see Appendix C) and floriculture (see Appendix D) and agree timescales and process for advertising and circulating them. As the likely value is less than £25,000, three quotations are required for each contract by the Financial Regulations.
- c) **Caretaker / Lengthsman / Odd-job Role.** To discuss how best to take this forward. For example, whether to recruit a paid employee or a self-employed individual on an hourly rate or seek quotations from contractors (see Appendix E for draft list of jobs to be included).
- d) **Other Larger Maintenance Works.** To discuss how best to take this forward. For example, whether to seek quotations for each individual item of work in line with Financial Regulations or prepare a single specification for the works which may be required, including (but not exclusively) assembling and moving speed indicator devices; cleaning the War Memorial; re-seeding the football pitch area on the Gutterscroft Playing Field; and emptying litter / dog waste bins.

11. **Website.** To note that the website is now live, receive comments and agree way forward on administration and responsibilities.

12. **Events Committee.** To receive update on King's Coronation Weekend and gifts for Primary School children.

13. **Gutterscroft Management Committee.** To receive an update, including on signage.

14. **Yoxall Village Hall.** To respond to request from Yoxall Village Hall Management Committee for the Parish Council to confirm in writing that the Hall has been in use for 15 years. This is needed by Land Registry in connection with the change of their constitution to a Charitable Incorporated Organisation (CIO).

15. **Generators.** To address query from member of the public about how long the generators from ZZooom will be sited.

16. **Winterley Ward.** To receive update and consider matters related to Winterley Ward

17. **Oakhanger Ward.** To receive update and consider matters related to Oakhanger Ward

18. **Haslington Ward.** To receive update and consider matters related to Haslington Village Ward.

19. **Urgent Business.** To consider any other items which in the opinion of the Chair should be considered as a matter of urgency in the interest and benefit of those who live and operate within the Parish boundary.

20. **Exclusion of Public.** To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the discussion of the next items on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.

21. **Recruitment.** To receive an update from the Chair and consider matters related to the recruitment and appointment of a new Parish Clerk.