

## HASLINGTON PARISH COUNCIL

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31st January 2023

### To the Members of Haslington Council

Dear Councillor,

You are hereby summoned to attend an ORDINARY MEETING of the Haslington Parish Council to be held on **Monday, 6th February, 2023 at 7.00 pm at Yoxall Village Hall, Crewe Road, Haslington, Cheshire CW1 5QZ** when the undermentioned business is to be transacted.

(If you have any COVID-19 symptoms or a cough/cold, can we please ask that you not attend the meeting in the interests of everyone's safety).

Yours faithfully

*M Clough*

Mrs M Clough  
Parish Clerk and Responsible Financial Officer

### AGENDA

#### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

#### 2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council

#### 3. MINUTES

The Minutes of the proceedings of the Meeting of Parish Council held on 9<sup>th</sup> January 2023 be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). Minutes attached.

#### 4. PUBLIC FORUM

To consider any questions submitted by Members of the Public in accordance with Standing Order Section 3.

#### 5. FINANCIAL MATTERS

- (i) The Clerk and Responsible Financial Officer to explain legal requirements as detailed in the Financial Regulations regarding Contracts and Orders for Work, Goods and Services.
- (ii) To consider the following retrospective invoices received from J D Services:
  - Invoice Number 28/12/22 in the sum of £475.00 – please see attached invoice.
  - Invoice Number 30/01/23 in the sum of £925.00 – please see attached invoice.
- (iii) To consider the quote for bin emptying from J D Services until the end of March 2023 – please see attached quote.
- (iv) To consider the implementation of new monthly contracts for the 2023-2024 Financial Year.
- (v) To note that the Clerk and Responsible Financial Officer still does not have access to the Parish Council banking.

## **6. FINANCIAL REGULATIONS**

To approve amendments within the Financial Regulations, which address the responsibilities of the Finance Committee. Amended Financial Regulations attached.

## **7. FINANCE COMMITTEE**

To note that the Finance Working Group has been renamed the Finance Committee, and to approve the attached Terms of Reference which supersede those previously approved for the Working Group.

## **8. APPLICATION FOR FUNDING**

To consider an application for a donation towards the cost of enabling a child in the parish to participate in the Special Olympics. Please refer to the application attached.

## **9. WEBSITE**

To approve the purchase of a new website from Netwise, as a matter of urgency. The recommended package is the premium package, in the sum of £599 set up fee plus £330 per annum (+VAT)

<https://parishcouncilwebsites.org.uk/prices/>

## **10. RISK ASSESSMENT**

To approve the attached Risk Assessment for 2023-2024.

## **11. GUTTERSCROFT CENTRE**

(i) The Gutterscroft Working Group to discuss matters relating to the Gutterscroft Centre.

(ii) To consider the approval of the payment of utilities by monthly direct, as detailed in Section 6 of the Financial Regulations.

## **12. PARISH GAZETTE**

The Events and Publicity Working Group to update the Council.

## **13. PLANNING MATTERS**

To note the attached record of planning applications submitted to Cheshire East Council

## **14. UPDATES ON WINTERLEY, OAKHANGER AND HASLINGTON VILLAGE WARDS**

To consider any matters relating to the Winterley, Oakhanger and Haslington Village Wards

## **15. REPORTS FROM CHESHIRE EAST COUNCILLORS**

To receive an update from Cheshire East Councillors representing Haslington Parish Council.

## **16. URGENT ITEMS**

To consider any other items which the Chair is of the opinion should be considered as a matter of urgency in the interest and benefit of those who live and operate within the Parish boundary.